



## COUNCIL MEETING AGENDA

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED.

By: JoAnn Cova, City Clerk Date 04/15/16 Time: 2:00 pm.

**City Council Meeting**  
**Maryland Heights Government Center**  
**11911 Dorsett Road**  
**Thursday – April 21, 2016 – 7:00 p.m.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL** Mayor M. Moeller  
Council Members: K. Baker, J. Carver, C. Caverly, E. Dirck, Jr.,  
D. Hunt, A. McCormick, G. Park, N. Rhea
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
  - a. Regular Meeting 03/17/2016
- F. APPOINTMENTS & PRESENTATIONS**
- G. PUBLIC FORUM – Mayor Moeller to recognize any visitors who wish to speak on city matters**
- H. COUNCIL COMMENTS**
- I. MAYOR’S REPORT, COMMENTS**
- J. REPORTS OF OTHER OFFICERS**
  - 1. City Administrator’s Report
  - 2. City Clerk’s Report
    - a. Certification of Legislation Posted
    - b. Invoice Report Submitted for the Record
    - c. Planning Commission Resolution 2016-3- Approving an extension of the development schedule for Mavericks Basketball at 12545 Dorsett Road
    - d. Plan Commission Resolution 2016-4 – Approving the conceptual development Plan for Maryland Oaks
  - 3. City Attorney’s Report
- K. OLD BUSINESS (None)**
- L. NEW BUSINESS**

1. **Motion to approve the purchase of community center furnishings in the not to exceed amount of \$246,613.81 from Color Art Integrated Interiors as detailed as detailed in staff memo dated April 21, 2016**
2. **Motion to approve the purchase of community center furnishings in the not to exceed amount of \$74,963.13 from CI Select as detailed in staff memo dated April 21, 2016.**
3. **Motion to obtain Terracon for Progress Parkway geotechnical services in the not-to-exceed amount of \$21,600.00**
4. **Motion to approve award of the Mo. Routes 141 and 364 entry signage project to Dale Sign Service, Inc. to furnish and install city entry signage in the amount of \$57,400.00 with contingencies in the amount of 5,740.00**
5. **Motion to approve the purchase of a 2016 Ford Transit Connect Wagon 7-person minivan from Republic Ford Lincoln in the amount of \$23,590.00 under state contract #3140926TV**
6. **Motion to approve retail liquor by drink and Sunday retail liquor licenses for Happy Hours, LLC d/b/a The Brewhouse at 12525 Bennington Place, managing officer, Carol Fallert.**
7. **Motion to upgrade existing Parks and Recreation program registration software, Rectrac, to include the Webtrac module in the amount of \$19,755.00**
8. **Res. \_\_, a proposed resolution increasing the 2016 Capital Improvements Fund Budget by \$204,100 and by \$16,000 in the Community Center Construction Fund; and increasing a transfer from the Beautification Fund to the Capital Improvement Fund by \$38,140**
9. **Res. \_\_, a proposed resolution naming the new community center facility and community rental rooms therein**
10. **Res. \_\_, a proposed resolution setting a public hearing date with respect to the Chapter 353 development plan for the Nu-Calgon redevelopment area and the proposed real property tax abatement for said development**
11. **Res. \_\_, a proposed resolution increasing the 2016 General Fund Budget by \$40,000.00 to provide funds for professional services related to economic development**
12. **Bill \_\_, a proposed ordinance authorizing a contract with Traffic Control Company for pavement marking in the City of Maryland Heights**
13. **Bill \_\_, a proposed ordinance authorizing a professional services agreement with EDM, Inc. to provide for stormwater projects, 12294 Autumn Hill Court, 11814 Jonesdale Court, 1347 Schulte Hill Drive and 12271 Spring Place Court**
14. **Bill \_\_, a proposed ordinance amending Ordinance 2105-3973 by adding a new Subsection A of Section 1, authorizing the Mayor to execute Change Order #1 with Geotechnology, Inc. for the Community Center**

15. **Bill\_\_, a proposed ordinance amending Ordinance 2015-4073 by adding a new subsection A of Section 1, Authorizing the Mayor to execute Change Order #1 with Kuesel Excavating Company for the construction services for the 12131 Diane Marie Storm Water Project.**
16. **Bill\_\_, a proposed ordinance renaming “Hammer Drive” as “Royalab Drive”**
17. **Bill\_\_, a proposed ordinance authorizing the Mayor to enter into a contract with PGAV Consulting Services for economic development services for the Dorsett Road Corridor**
18. **Bill\_\_, a proposed ordinance amending the Zoning Code by clarifying the regulations related to site plan review, parking and loading requirements and wireless communications and amending, Appendix A, Definitions (Petition of the City of Maryland Heights)**
19. **Bill\_\_, a proposed ordinance amending Article II of Chapter 13 of the Maryland Heights Municipal Code by enacting one new section requiring electric utilities to report new service connections in the city**
20. **Bill\_\_, a proposed ordinance repealing paragraph 9 of Section 18-2 of the Municipal Code, relating to community center fees and enacting a new paragraph 9 in lieu thereof**
21. **Bill\_\_, a proposed ordinance authorizing the Mayor to enter into a contract with R. L. Mueller to provide food service products for the 2016 Aquaport season with option for renewal in 2017 and 2018.**
22. **Bill\_\_, a proposed ordinance authorizing and directing the Missouri Department of Revenue to continue the collection of the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer in the City of Maryland Heights**

**M. A vote may be taken to close part of the meeting for discussion of matters of pending litigation, legal action/advice, personnel, and/or acquisition of property involving the City in accordance with Section 610-021 RSMo.**

**N. ADJOURNMENT**

The City of Maryland Heights is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 291-6550 Voice (V) or use Relay Missouri 1-800-735-2966 TDD at least 48 hours in advance of the meeting and communicate your needs.



## MINUTES

### REGULAR CITY COUNCIL MEETING

Maryland Heights Government Center

April 21, 2016 – 7:00 p.m.

#### CALL TO ORDER

A meeting of the City Council of the City of Maryland Heights was held on Thursday, April 21, 2016, at the Government Center, 11911 Dorsett Road. Mayor Moeller presided and called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE

Mayor Moeller led the Pledge of Allegiance.

#### ROLL CALL

##### Council Members Present

##### Council Members Absent

Councilwoman Baker  
Councilman Carver  
Councilman Caverly  
Councilman Dirck  
Councilman Hunt  
Councilwoman McCormick  
Councilman Park  
Councilman Rhea

Following roll call, the City Clerk reported a quorum was present.

Also present were: W. Carson, Chief of Police, D. Watson, Director of Finance, J. Oldroyd, Director of Community Development, M. Vaughan, Director of Parks and Recreation, G. Macaluso, Communications Manager, H. Paperner City Attorney, E. Ransom, Deputy City Clerk and J. Cova, City Clerk.

#### APPROVAL OF AGENDA

Moved by Councilman Rhea, seconded by Councilman Hunt, and unanimously carried, to approve the agenda as submitted.

Moved by Councilman Rhea, seconded by Councilman Carver, to amend the agenda to add Item 7B, a motion approving a Sunday liquor license for Plaza Events on Fee Fee Road.

Motion to approve the agenda as amended carried unanimously.

**APPROVAL OF  
MINUTES  
03/17/16 –Regular**

Moved by Councilman Dirck, seconded by Councilwoman McCormick and unanimously carried, to approve the regular meeting minutes of March 17, 2016.

**APPOINTMENTS AND  
PRESENTATIONS**

Mayor Moeller appointed Nancy Schaaf, DaySpring School of the Arts, as a non-resident member of the Cultural Arts Commission to an unexpired 3-year term ending April 1, 2017. Moved by Councilman Dirck, seconded by Councilwoman Baker and unanimously carried, to approve the appointment as made.

**APA Award**

The Director of Community Development stated that the City had received the 2016 Outstanding Best Practice Award for the “Guide to Home Improvements” manual. This award was from the St. Louis Section of the Missouri Chapter of the American Planning Association.

Councilman Caverly, Chairman of the Community Development and Neighborhood Preservation Committee presented the award to Building Commissioner, Paul Garlock.

Mr. Oldroyd commended Paul Garlock and Communications Manager, Gabrielle Macaluso for their work on this document.

**PUBLIC FORUM**

None

**COUNCIL COMMENTS**

1. Councilman Rhea stated there would be Parks and Recreation Council Committee Meeting on Wednesday, April 27, 5:30 p.m., Community Center.
2. Councilman Caverly stated there would be a Finance and Administration Committee Meeting on Monday, May 9, 5:30 p.m., Government Center and a Community Development and Neighborhood Preservation Committee meeting on Tuesday, May 10, 5:30 p.m., Government Center.
3. Councilwoman Baker stated there would be a Community and Public Relations meeting on Tuesday, May 3, 6:00 p.m., Government Center

**MAYOR’S REPORT**

1. The next regular meeting is Thursday, May 5, 2016 at 7:00 p.m.

**CITY ADMIN. REPORT**

None

**CITY ATTORNEY'S  
REPORT**

The City Attorney congratulated Councilman Caverly on his position as Vice President-Elect of the St. Louis County Municipal League.

**CITY CLERK'S  
REPORT**

**Certification of Legislation**

The City Clerk certified for the record that all legislation on the Agenda, as approved, was posted and available for public inspection and was also posted on the city's website.

**Invoice Report Received  
for the Record**

The invoice report certified by David Watson, attached hereto and made a part of these minutes, was accepted for the record as submitted

ATTACHMENT 2016-04-21-A: Invoices Report, pp. 1-12 in the amount of \$3,064,148.16 certified by David Watson, Director of Finance.

**Plan Commission Res.  
2016-3– Extension of Dev.  
Schedule – 12545 Dorsett**

The City Clerk also submitted for the record, Plan Commission Resolution 2016-3 approving an extension of the development schedule for the Mavericks Basketball at 12545 Dorsett Road.

ATTACHMENT 2016-04-21-B: Planning Commission report to City Council dated April 13, 2016, submitted by Michael Zeek, AICP, City Planner, Subj: Approval of extension of development schedule for fitness and recreational sports center at 12545 Dorsett Road

**Plan Commission Res.  
2016-4 -**

Also for the record, Plan Commission Resolution 2016-4 approving the conceptual development plan for Maryland Oaks at the northwest quadrant of Page Avenue/US Route 364 and I-270.

ATTACHMENT 2016-04-21-C: Planning Commission report to City Council dated April 13, 2016, submitted by Michael Zeek, AICP, City Planner, Subj: Approval of Conceptual Development Plan – Maryland Oaks

**OLD BUSINESS**

None

**NEW BUSINESS**

**MOTION**

**Purchase of Community  
Center Furnishings – Color**

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve the purchase of Community Center furnishings in the not-to-exceed amount of \$246,613.81 from Color Art

Art Integrated Interiors as detailed in staff memo dated April 21, 2016 and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-D: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, P.E., Director of Public Works, Subj: Community Center – Bid Package #5 – Furnishings, Motion to Approve Purchase.

**MOTION**  
Purchase of Community Center Furnishings – CI Select

Moved by Councilman Rhea, seconded by Councilman Carver and unanimously carried, to approve the purchase of Community Center furnishings in the not-to-exceed amount of \$74,963.13 from CI Select as detailed in staff memo dated April 21, 2016 and make supporting documentation part of the record.

SEE ATTACHMENT 2016-04-21-D

**MOTION**  
Terracon – Geotechnical Services – Progress Parkway

Moved by Councilman Carver, seconded by Councilman Caverly and unanimously carried, to obtain Terracon for Progress Parkway geotechnical services in the not-to-exceed amount of \$21,600.00 and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-E: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: Progress Parkway (Westport Plaza Drive to north of Kimler Drive) Budget Adjustment

**MOTION**  
141 and 364 Entry Signs – Dale Sign Service

Moved by Councilwoman Baker, seconded by Councilman Rhea and unanimously carried to approve aware of the Mo. Routes 141 and 364 entry signage project to Dale Sign Services in the amount of \$57,400 with contingencies in the amount of \$5,740 and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-F: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: Mo. Routes 141 & 364, City Entry Signage Project, Project Bid Number 2016-07 – Bid Award

**MOTION**  
Purchase of Minivan – Parks Department

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve the purchase of a 2016 For Transit Connect Wagon 7-Person Minivan from Republic Ford Lincoln in the amount of \$23,590 under State Contract #3140926TV and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-G: Memorandum dated March 23, 2016 to Mayor Moeller from Mary Vaughan, Director of Parks and Recreation, Subj: 23016 Minivan Purchase

**MOTION**

Retail by the Drink and Sunday Liquor Licenses –  
Brewhouse – 12525  
Bennington Place

Moved by Councilman Carver, seconded by Councilwoman Baker and unanimously carried, to approve Retail Liquor by the Drink and Sunday Retail Liquor licenses for Happy Hours, LLC d/b/a The Brewhouse at 12525 Bennington Place, Managing Officer, Carol Fallert and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-H: Memorandum dated April 15, 2016 to Mayor and City Council from Emery Ransom, Deputy City Clerk, Subj: Liquor License Change for Happy Hours, LLC, 12525 Bennington Place, d/b/a The Brewhouse at 12525 Bennington Place, Managing Officer, Carol Fallert.

**MOTION**

Upgrade of Rectrac  
Software to include  
Webtrac

Moved by Councilman Dirck, seconded by Councilwoman McCormick and unanimously carried, to upgrade existing Parks and Recreation program registration software, Rectrac, to include the Webtrac module in the amount of \$19,755 and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-I: Memorandum dated April 12, 2016 to Mayor and City Council from Mary Vaughan, Subj: Recreation Software Upgrade

**MOTION**

Sunday by the Drink liquor  
license, Plaza Events, 14  
Fee Fee Road

Moved by Councilman Carver, seconded by Councilwoman McCormick and unanimously carried, to approve a Sunday by the Drink liquor license for Spiced Just Right, LLC, d/b/a Plaza Events, 14 Fee Fee Road, Managing Officer, Claudia Davis and make supporting documentation part of the record.

ATTACHMENT 2016-04-21-J: Memorandum dated April 19, 2016 to Mayor and City Council from Emery Ransom, Deputy City Clerk, Subj: Liquor License Request for Spiced Just Right, LLC, d/b/a Plaza Events, Managing Officer – Claudia Davis

**Res. 2016-1207**

CIP Budget Increase,  
Community Center  
Increase, Beautification

Resolution 2016-1207 was introduced, a resolution increasing the 2016 Capital Improvements Fund Budget by \$204,100 and by \$16,000 in the Community Center Construction Fund; and increasing a transfer from the Beautification Fund to the Capital Improvements Fund by \$38,140.

Transfer

Moved by Councilwoman McCormick, seconded by Councilman Caverly and unanimously carried to approve Resolution 2016-1207 by title only .

**Resolution 2016-1208**  
Naming Community Center  
and Rental Rooms

Resolution 2016-1208 was introduced, a resolution naming the new community center facility and community rental rooms therein.

Moved by Councilman Carver, seconded by Councilman Caverly and unanimously carried, to approve Resolution 2016-1208 by title only.

**Resolution 2016-1209**  
NuCalgon Public Hearing

Resolution 2016-1209 was introduced, a resolution setting a public hearing date with respect to Chapter 353 Development Plan for the Nu-Calgon redevelopment area and the proposed real property tax abatement for said development.

Moved by Councilman Carver, seconded by Councilman Caverly and unanimously carried, to approve Resolution 2016-1209 by title only.

**Resolution 2016-1210**  
Increasing General Fund  
Budget for Economic  
Development

Resolution 2016-1210 was introduced, a resolution increasing the 2016 General Fund Budget by \$40,000 to provide funds for professional services related to economic development.

Moved by Councilwoman Baker, seconded by Councilwoman McCormick and unanimously carried, to approve Resolution 2016-1210 by title only.

**Bill 4179**  
Contract – Traffic Control  
Co. – Pavement Marking  
(Assigned Ord. No. 2016-  
4116)

Bill 4179 was introduced, an ordinance authorizing a contract with Traffic Control Company for pavement marking in the City of Maryland Heights.

Moved by Councilman Rhea, seconded by Councilwoman McCormick and unanimously carried, to approve the first reading of Bill 4179 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded by Councilman Caverly, to approve the second reading of Bill 4179 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”

Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4179 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-K: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: 2016 Pavement Marking Bid.

**Bill 4180**  
 Agreement – EDM, Inc.  
 Various Stormwater  
 Projects (*Assigned Ord.*  
*No. 2016-4117*)

Bill 4180 was introduced, an ordinance authorizing a professional services agreement with EDM, Inc. to provide for stormwater projects, 12294 Autumn Hill Court, 11814 Jonesdale Court, 1347 Schulte Hill Drive and 12271 Spring Place Court.

Moved by Councilman Carver, seconded by Councilwoman McCormick, and unanimously carried to approve the first reading of Bill 4180 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded by Councilman Hunt, to approve the second reading of Bill 4180 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4180 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-L: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: FY 2016 Stormwater Capital Improvement Program, Professional Services Agreement, EDM Incorporated

**Bill 4181**

Bill 4181 was introduced, an ordinance amending Ordinance 2015-3973 by

Change Order #1 –  
Geotechnology, Inc. –  
Community Center  
(Assigned Ord. No. 2016-  
4118)

adding a new Subsection A of Section 1, authorizing the Mayor to execute Change Order #1 with Geotechnology, Inc. for the Community Center.

Moved by Councilman Rhea, seconded by Councilwoman McCormick, and unanimously carried, to approve the first reading of Bill 4181 by title only and make supporting documentation part of the record.

Moved by Councilman Dirck, seconded by Councilwoman McCormick, to approve the second reading of Bill 4181 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4181 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-M: Memorandum dated April 21, 2016 to Jim Kruschke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: Community Center, Professional Services for Construction Inspections, Geotechnology, Inc.

**Bill 4182**

Change Order #1 – Kuesel  
Excavating – 12131 Diane  
Marie Storm Water Project  
(Assigned Ord. No. 2016-  
4119)

Bill 4182 was introduced, an ordinance amending Ordinance 2015-4073 by adding a new Subsection A of Section 1, authorizing the Mayor to execute Change Order #1 with Kuesel Excavating Company for construction services for the 12131 Diane Marie Stormwater project.

Moved by Councilman Carver, seconded by Councilman McCormick and unanimously carried, to approve the first reading of Bill 4182 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded by Councilman Carver, to approve the second reading of Bill 4182 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4182 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval

ATTACHMENT 2016-04-21-N: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: 12131 Diane Marie Drive, Stormwater Improvements, Change Order

**Bill 4183**  
 Renaming Hammer Drive  
 to Royalab Drive  
*(Assigned Ord. No. 2016-4120)*

Bill 4183 was introduced, an ordinance renaming Hammer Drive as Royalab Drive.

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve the first reading of Bill 4183 by title only and make supporting documentation part of the record.

Moved by Councilman Dirck, seconded by Councilman Caverly, to approve the second reading of Bill 4183 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4183 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-O: Memorandum dated April 21, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, PE, Director of Public Works, Subj: Streen Name Change, Hammer Drive to Royalab Drive

**Bill 4184**  
PGAV Consulting Services  
– Dorsett Road Corridor  
(Assigned Ord. No. 2016-4121)

Bill 4184 was introduced, an ordinance authorizing the Mayor to enter into a contract with PGAV Consulting Services for Economic Development services for the Dorsett Road Corridor.

Moved by Councilman Carver, seconded by Councilman Dirck and unanimously carried to approve the first reading of Bill 4184 by title only.

Moved by Councilman Carver, seconded by Councilwoman McCormick, to approve the second reading of Bill 4184 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4184 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

**Bill 4185**  
Zoning Code Amendments  
to Site Plan Review,  
Parking and Loading,  
Wireless Communications  
and Appendix A –  
Definitions (Assigned Ord.  
No. 2016-4122)

Bill 4185 was introduced, an ordinance amending the Zoning Code by clarifying the regulations related to site plan review, parking and loading requirements and wireless communications, and amending Appendix A, Definitions (Petition of City of Maryland Heights).

Moved by Councilman Rhea, seconded by Councilman Caverly and unanimously carried, to approve the first reading of Bill 4185 by title only and make supporting documentation part of the record.

Moved by Councilman Carver, seconded by Councilman Hunt to approve the second reading of Bill 4185 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”

Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4185 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-P: Planning Commission Recommendation to City Council dated April 13, 2016 submitted by Michael Zeek, AICP, City Planner, Subj: Approval of amendments to the Zoning Code to clarify site plan review, parking, and wireless communication antennae, and to clarify the definition of “sexually oriented business.”

**Bill 4186**  
Municipal Code  
Amendment – Utilities  
Reporting (*Assigned Ord.*  
*No. 2016-4123*)

Bill 4186 was introduced, an ordinance amending Article II of Chapter 13 of the Maryland Heights Municipal Code by enacting one new section requiring electric utilities to report new service connections in the city.

Moved by Councilman Carver, seconded by Councilman Caverly and unanimously carried to approve the first reading of Bill 4186 by title only.

Moved by Councilwoman McCormick, seconded by Councilman Rhea, to approve the second reading of Bill 4186 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4186 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

**Bill 4187**  
Municipal Code  
Amendment – Recreation  
Fees (*Assigned Ord. No.*  
*2016-4124*)

Bill 4187 was introduced, an ordinance repealing paragraph 9 of Section 18-2 of the Municipal Code, relating to community center fees and enacting a new paragraph 9 in lieu thereof.

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve the first reading of Bill 4187 by title only.

Moved by Councilman Rhea, seconded by Councilwoman McCormick, to approve the second reading of Bill 4187 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4187 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

**Bill 4188**

Contract – R.L. Mueller  
Aquaport Food Service  
(Assigned Ord. No. 2016-4125)

Bill 4188 was introduced, an ordinance authorizing the Mayor to enter into a contract with R. L. Mueller to provide food service products for the 2016 Aquaport season with option for renewal in 2017 and 2018.

Moved by Councilman Rhea, seconded by Councilman Caverly and unanimously carried to approve the first reading of Bill 4188 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded Councilman Hunt, to approve the second reading of bill 4188 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4188 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-04-21-Q: Memorandum dated April 21, 2016 to

Mayor Moeller from Mary Vaughan, Subj: Aquaport Food Service Product Contract.

**Bill 4189**

Dept. of Revenue –  
Collection of local sales tax  
– motor vehivles (*Assigned  
Ord. No. 2016-4126*)

Bill 4189 was introduced, an ordinance authorizing and directing the Missouri Department of Revenue to continue the collection of local sales tax on the titling of motor vehicles, trailers , boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer in the City of Maryland Heights.

Moved by Councilman Carver, seconded by Councilwoman McCormick, and unanimously carried, to approve the first reading of Bill 4189 by title only.

Moved by Councilman Rhea, seconded by Councilman Carver, to approve the second reading of Bill 4189 by title only.

The vote thereon was as follows:

Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”

Bill 4189 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval

**Adjourn**

There being no further business this evening, moved by Councilman Caverly, seconded by Councilman Carver to adjourn at 7:41 p.m.

  
CITY CLERK

5 / 5 / 16  
DATE



# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
A GRAPHIC RESOURCE INC	Home Expo Publications	2,278.00
ABS ENGRAVING LLC	Nameplates	100.00
ABS ENGRAVING LLC	Plaques	140.00
ACE HARDWARE	Parts/Supplies	189.74
ADGRAPHIX	Vehicle Changeover	822.00
ADGRAPHIX	Decals	30.00
ADVANCED ENVIRONMENTAL	Concrete Sealing Public Works Garage Floor	7,000.00
AFLAC	March 2016	2,610.78
ALL STAR	Parts/Supplies	24.53
AMEREN	Street Light Services	37,224.18
AMEREN	Various City Electric Services	5,115.60
AMEREN	Various City Electric Services	1,741.92
AMEREN	Various City Electric Services	3,933.58
AMEREN	Street Light Services	37,118.29
AMEREN	Various City Electric Services	6,909.70
AMERICAN BURGLARY	Alarm Monitoring	54.00
AMERICAN BURGLARY	Alarm Monitoring	534.00
AMERICAN DOCUMENT DESTRUCTION	Document Destruction Services	218.00
AMERICAN PLANNING ASSOCIATION	APA Membership-Oldroyd	550.00
AMERICAN PUBLIC WORKS ASSOC	Upgrade Of Paver Software	250.00
AMERICAN WATER TREATMENT INC	Chemical Water Treatment for Government Center	229.27
ANDREWS, PATRICIA A	Activity Refund	65.00
ANIMAL CARE SERVICE INC	Deer Pickup And Removal	300.00
APPLIED CONCEPTS	Radar Unit Maintenance	145.00
ARBOR DAY FOUNDATION	Membership Dues-Pearl	15.00
ART'S LAWN MOWER SHOP	Parts & Supplies	46.92
AS YOU LIKE IT	Senior Luncheon Caterers	682.00
ASP ENTERPRISES	Forestry Crew Supplies	169.00
AT&T	Phone Services City Wide	105.65
AT&T	Phone Services City Wide	353.19
AT&T	Phone Services City Wide	289.22
AT&T	Phone Services City Wide	60.06
AT&T MOBILITY	Smart Phone Cellular Services/Data	633.66
ATKINS, BRIAN	Instructor Fees	150.00
BASKIN, AMANDA	Room Deposit Refund	75.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
BATTERIES PLUS	Battery Packs	14.99
BELL ELECTRICAL CONTRACTORS	Electrical Upgrades in Police Parking Lot	10,525.00
BELL ELECTRICAL CONTRACTORS	Electrical Services	2,767.00
BILLINGS, CHARLES H	Provisional Judge Services	385.00
BLUE SKY WINDOW CLEANING INC	Window Cleaning	400.00
BOB BARKER COMPANY INC	Holdover Supplies	330.11
BOB RAEKER PLUMBING CO.	Plumbing Repairs	457.91
BOBCAT OF ST. LOUIS	Parts/Supplies	205.24
BRANNEKY	Parts & Supplies	289.47
BRANNEKY	Parts & Supplies	233.82
BRIDGETT, CARLA DENISE	Court Bond Refund	240.00
BRIGMAN, DAVE	Work Boot Reimbursement	125.00
BROOKS, JOAN	Room Deposit Refund	25.00
BUCHANAN, TYRA	Room Deposit Refund	75.00
BUDGET AUTO GLASS LLC	Windshield Repair	50.00
BUETTNER, DIANNE	Petty Cash Reimbursement	101.00
BUHLIG, KEN	Utility Tax Rebate	155.80
C & R MECHANICAL COMPANY	Preventative Maintenance	3,294.96
CANNON DESIGN	Community Center Design Services	13,888.11
CBB	Maryland Oaks Tis Review	875.00
CCP INDUSTRIES INC	Janitorial Supplies	151.35
CELLEBRITE USA CORP	Cellebrite Mobile Forensics Training Fee	7,700.00
CHARTER COMMUNICATIONS	Internet Services	99.00
CHARTER COMMUNICATIONS	Internet Services	1,299.99
CHASE, SONIA	Room Deposit Refund	195.00
CHECKER BAG COMPANY	Supplies	309.30
CHECKER BAG COMPANY	Trash Bags	227.77
CHESTERFIELD MUNICIPAL COURT	Court Bond Refund	127.00
CHESTERFIELD MUNICIPAL COURT	Court Bond Refund	100.00
CHRISTIAN ACADEMY	Room Deposit Refund	150.00
CHUCK'S BOOTS	Uniform/Work Boots	89.99
CINTAS CORPORATION	First Aid Supplies	108.11
CINTAS CORPORATION	First Aid Supplies	374.86
CITY OF CREVE COUER	Golf Camp Fees	300.00
CITY OF ST PETERS	Workshop/Training Registration	150.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
CIVIL DESIGN INC	Professional Services	15,731.25
COLONIAL SUPPLEMENTAL	April 2016	54.00
CORRIGAN COMPANY	Hvac Repair	1,068.03
CRAWFORD COUNTY COURT	Court Bond Refund	650.00
DALLAS CHILDRENS ADVOCACY CTR	Conference Registration Fees	1,980.00
DEAN, DEBBIE	Petty Cash Reimbursement	124.82
DELIA, MATT	Tuition Reimbursement 2016	3,717.00
DELL COMPUTER CORP	Computer Equipment/Supplies	9,180.00
DELTA GASES	Tank Rental	102.30
DIRNBERGER, SUSAN	Court Bond Refund	200.00
DOBBS AUTO CENTERS	Tires	503.40
DREXEL TECHNOLOGIES INC	Adie Road Phase III Printing/Copies	578.63
ED ROEHR SAFETY PRODUCTS	Tactical Vests/Helmets/Supplies	1,356.17
ED ROEHR SAFETY PRODUCTS	Tactical Vests/Helmets/Supplies	5,208.20
ED ROEHR SAFETY PRODUCTS	Tactical Vests/Helmets/Supplies	1,094.13
ED ROEHR SAFETY PRODUCTS	Patrol Uniforms	44.75
ENERGY PETROLEUM COMPANY	Diesel Fuel	2,463.64
ENTERTAINMENT TECHNOLOGY GROUP	Microphone Rental For Be A Star	1,300.00
ERVIN CABLE CONSTRUCTION LLC	Bond Refund	500.00
EXCEL FIRE PROTECTION SYSTEMS	Building Permit Refund	200.00
FACTORY MOTOR PARTS CO	Batteries	79.95
FAMILY SUPPORT PAYMENT CENTER	Garnishment	2,318.50
FAMILY SUPPORT PAYMENT CENTER	Garnishment	2,318.50
FANNING, SEAN	Travel Advance	513.12
FAULKINGHAM, STEPHANIE	Instructor Fees	2,236.08
FIDELITY SECURITY/EYE MED	April 2016	896.44
FINK BADGE	Uniform Pins	103.94
FIRESAFETY INC	Fire Extinguisher Inspection	102.00
FLOWERS, CAROLYN	Room Deposit Refund	200.00
FOREMOST FITNESS GROUP LLC	Treadmill Repair	336.00
FRANKLIN COUNTY COURT, DIV 6	Court Bond Refund	500.00
FRED WEBER, INC.	Landfill	562.93
FRED WEBER, INC.	Landfill	71.18
FRED WEBER, INC.	Rock	770.84
FREDMAN & FREDMAN PC	Forfeiture Refund	2,577.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
FROST ELECTRIC SUPPLY	Electrical Repairs	1,686.78
FULL COMPASS SYSTEMS LTD	Inclusion Microphone Package	1,559.42
FURFARO, MARY	Mileage Reimbursement	77.22
FURFARO, MARY	Mileage Reimbursement	97.20
G&K SERVICES	Floor Mat Service	536.53
GATEWAY FITNESS SERVICES LLC	Equipment Repair	270.00
GEOTECHNOLOGY INC	Bond Refund	100.00
GERLING & SONS INC	Supplies	200.00
GLEASON, ASENITH	Room Deposit Refund	25.00
GOOCH, REX	Expense Reimbursement	64.81
GR ROBINSON SEED CO	Landscaping Supplies	757.49
GR ROBINSON SEED CO	Landscaping Supplies	146.00
GR ROBINSON SEED CO	Seed And Fertilizer	1,760.00
GRAINGER	Electrical Repairs	2,236.00
GRAINGER	Supplies	651.22
GRAINGER	Supplies	92.46
GREGORY F X DALY, COLLECTOR	1st Quarter 2016-City Earnings Tax	628.11
GRIEWING, CATHY LYNN	Instructor Fees	449.47
HARDLINE CONTRACTING LLC	Bond Refund	300.00
HAZELWOOD MUNICIPAL COURT	Court Bond Refund	150.00
HEDGPETH, KIM	Mileage Reimbursement	74.52
HELGET GAS PRODUCTS INC.	Co2 Rental	9.00
HELGET GAS PRODUCTS INC.	Tank Rental	43.50
HENRY PLUMBING SUPPLY CO	Plumbing Repairs	116.88
HEREFORD CONCRETE	Inlet Covers	450.00
HIGHLAND ESTATES COFFEE TRADER	Coffee Service-March 2016	363.08
HILLYARD	Vacuum Repair	142.75
HILLYARD	Vacuum Repair	489.12
HILLYARD	Supplies	1.84
HOCHSCHILD BLOOM & COMPANY LLP	Professional Services	21,500.00
HOME DEPOT	Supplies	967.05
HOME DEPOT	Parts/Supplies	1,387.99
HORIZON ENGINEERING ASSOC LLP	Leeds Commissioning Services/Community Center	5,256.25
HORIZON ENGINEERING ASSOC LLP	Leeds Commissioning Services/Community Center	2,082.50
HORNER & SHIFRIN	Fee Fee Rd. Imp. & Bridge Removal Design	2,401.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
HORNER & SHIFRIN	Fee Fee Rd. Imp. & Bridge Removal Design	6,047.99
HOUSE, KENDRA	Travel Reimbursement	112.00
HOWARD, REBECCA	Activity Refund	20.00
HTE TECHNOLOGIES	Supplies	321.96
HUMMERT GRAPHICS LLC	Beautification Award Signs	453.75
HUNT, DENA	Instructor Fees	56.00
IALEFI	Master Instructor Training-Dunn/Wegman	600.00
ICMA-RC	Deferred Compensation	15,237.24
ICMA-RC	Roth IRA Payment	1,175.72
ICMA-RC	Monthly Deferred Compensation	691.75
ICMA-RC	Deferred Compensation	15,187.57
ICMA-RC	Roth IRA Payment	1,193.54
ICON MECHANICAL	HVAC Thermostat Repairs	240.00
ICON MECHANICAL	HVAC Services	937.42
IDEAL LANDSCAPE CONSTRUCTION	Midland Creek/Fee Fee to Smiley Stormwater Services	189,917.11
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	223.34
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	1,315.53
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	542.30
INTERNATIONAL ASSOCIATION FOR	Membership Dues-Ayres	50.00
INTUITION & LOGIC	Midland Creek Fee Fee to Smiley Professional Services	5,438.75
IRON MOUNTAIN RECORDS MGMT	Off Site Storage	361.09
IRON MOUNTAIN RECORDS MGMT	Off Site Storage	411.70
J BATHE ELECTRIC	Pump Room Electrical Services	608.00
J BATHE ELECTRIC	Aquaport Pump House Electrical Services	329.00
JACKSON & ASSOCIATES	Legislative Liaison 2016	3,465.00
JACKSON & ASSOCIATES	Legislative Liaison 2016	3,465.00
JACKSON FAMILY TREE SERVICE	Removal Of Hazardous Trees	2,675.00
JIM NEEDY CONSTRUCTION	Bond Refund	100.00
JOHNNY MACS	League Softballs	613.44
K&S ASSOCIATES INC	Community Center Construction Svcs	1,338,665.79
KELLY, KEVIN	Travel Reimbursement	66.95
KINDER, BARBARA	Room Deposit Refund	25.00
KING, JEFF	Tuition Reimbursement 2016	1,020.00
KLENKE, CHELSEA	Room Deposit Refund	25.00
KOPYTEK INC	Office Supplies	1,129.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
LACLEDE COUNTY COURT	Court Bond Refund	500.00
LACLEDE GAS CO	Various City Gas Services	3,038.44
LAIR & ASSOCIATES	Instructor Fees	280.00
LAMPKIN, MAURIO M	Instructor Fees	240.00
LARTEDALE, JASMYN	Room Deposit Refund	75.00
LAURENCE, JOHN	Utility Tax Rebate	207.85
LEE, DIANE	Room Deposit Refund	75.00
LEON UNIFORM	Uniforms	389.96
LEON UNIFORM	Uniforms	386.87
LEON UNIFORM	Patrol Uniforms	799.87
LEXISNEXIS RISK DATA MGMT INC	Intelligence Database User Fees	290.00
LINCOLN NATIONAL LIFE INSUR CO	April 2016	22,085.92
LIU, MS AILIAM	Sewer Lateral Refund	128.00
LOCHMUELLER GROUP	Progress Parkway Traffic Engineering Services	10,470.00
LOCHMUELLER GROUP	Brookside Subdivision Addition Sidewalk	1,592.68
LUCAS, KHAN	Court Bond Refund	375.00
LYNN PEAVEY COMPANY	Evidence Supplies	266.00
MAACO COLLISION AUTO REPAIR &	Vehicle Repairs	717.20
MABOI	MABOI Membership	385.00
MABOI	Training	65.00
MAILFINANCE	Lease Invoice	1,958.34
MARCAN	Membership Fees-Graeser	35.00
MARKET VOLT LLC	Marketvolt E-Newsletter	774.96
MARTIN, WHITNIE	Room Deposit Refund	75.00
MARYLAND HEIGHTS CHAMBER	Coffee With The Mayor Signs	250.00
MARYLAND HEIGHTS CHURCH	Room Deposit Refund	250.00
MARYLAND HEIGHTS POLICE	Police Association Dues	2,508.00
MAURICIO-AGUSTIN, ERWIN RENE	Court Bond Refund	500.00
MCCABE, KEVIN P	Court Bond Refund	200.00
MCCLAIN RADAR SERVICE	Radar/Laser Certifications	1,110.00
MCCOTTRELL, ODIE D	Court Bond Refund	100.00
MCCULLEY, ARTENEUS	Room Deposit Refund	75.00
MCGRATH, MATT	APWA Accreditation Reimbursement	183.18
MCKAY, JEAN	Mileage Reimbursement	19.44
MCKELVEY SHELL	City Vehicle Washes	196.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
MCNULTY, ASHLEY	Activity Refund	44.17
MEDNIK WIPING MATERIALS CO	Janitorial Supplies	561.75
MERZ, JEREMY	Court Bond Refund	400.00
METRO DAY CAMP	Yearly Membership Fees	100.00
METRO FILL DEVELOPMENT	Landfill	45.00
METRO FILL DEVELOPMENT	Landfill	250.00
METROPOLITAN ST LOUIS SEWER	Various City Sewer Services	460.57
METROPOLITAN ST LOUIS SEWER	Various City Sewer Services	135.43
MEYER, BRIAN	Court Bond Refund	100.00
MEYER, MARK S	Court Bond Refund	100.00
MID AMERICA LAWN MAINTENANCE	Emergency Board Up	115.00
MIDWEST POOL MANAGEMENT	2016 Pool Management Fees	9,000.00
MILBRADT LAWN EQUIPMENT CO	Parts & Supplies	91.35
MILBRADT LAWN EQUIPMENT CO	Mowing Crew Supplies	8.83
MILLER, HERBERT	Court Bond Refund	100.00
MIRANDA, NOEL ESTEBAN	Court Bond Refund	300.00
MISSOURI BUSINESS FORMS	Municipal Court Forms	481.63
MISSOURI DEPARTMENT OF REVENUE	Monthly Sales Tax Report-March 2016	35.00
MISSOURI DEPT OF REVENUE(DMV)	Titles	66.00
MISSOURI DEPT OF REVENUE(DMV)	Title Application	11.00
MISSOURI DEPT. OF REVENUE	Missouri Withholding Tax	21,448.00
MISSOURI DEPT. OF REVENUE	Monthly Missouri Withholding Tax	153.00
MISSOURI DEPT. OF REVENUE	Monthly Missouri Withholding Tax	21,571.00
MISSOURI DIRECTOR OF REVENUE	State Liquor License	300.00
MISSOURI LAGERS	March 2016	124,227.72
MISSOURI LAWYERS MEDIA	Bids	157.92
MISSOURI LAWYERS MEDIA	Bids	128.80
MISSOURI POLICE CHIEFS ASSN	Conference Registration Fees	210.00
MMACJA	Quarterly Judges Association Meeting	300.00
MONDRAGON, GUMARO	Court Bond Refund	360.00
MORCHE, GEORGE	Uniform Boot Reimbursement	125.00
MORDT TRACTOR & EQUIPMENT	Supplies	235.20
MORMAT ELECTRICAL AND	Electrical/Construction Assistance	2,997.50
MOROZOVICH, DANIEL ZALMAN	Court Bond Refund	500.00
MOTOROLA SOLUTIONS INC	Belt Clips For Radios	68.40

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
MOTTA, DENISE	Instructor Fees	75.00
MPCCF	Conference Registration-Mooney	200.00
MUELLER, ROBERTA	Senior Luncheon Entertainment	150.00
MUNICIPAL CODE CORPORATION	Supplement Pages	11.38
MURPHY, TESHARA	Room Deposit Refund	75.00
NABI	Membership Dues-Fanning	75.00
NATIONAL ENTERTAINMENT	Eggs For Easter Activities	240.00
NATIONAL TACTICAL OFFICERS	Registration Fees	1,098.00
NCI	Janitorial Supplies	283.46
NEOFUNDS BY NEOPOST	Postage	1,500.00
NEWEGG BUSINESS INC	Aquaport Computer Supplies	338.61
NEWEGG BUSINESS INC	Printers/Computer Equipment	1,554.99
NEWMAN TRAFFIC SIGNS	Sign Material	390.83
NOLAN, ANDREW ROBERT	Court Bond Refund	250.00
OATES ASSOCIATES	Delord Design Services	2,262.50
OATES ASSOCIATES	Delord Design Services	4,180.00
OCCUPATIONAL HEALTH CENTERS	D & A Testing	77.50
OFFICE OF THE CIRCUIT CLERK	Garnishment	608.07
OFFICE OF THE CIRCUIT CLERK	Garnishment	608.07
OHIO CHILD SUPPORT PAYMENT	Garnishment	42.64
OHIO CHILD SUPPORT PAYMENT	Garnishment	93.23
OLESKA, ANGELA	Room Deposit Refund	150.00
O'MALLEY, SEAN	Tuition Reimbursement 2016	750.00
O'REILLY AUTO PARTS	Parts & Supplies	1,645.59
O'REILLY AUTO PARTS	Parts & Supplies	1,409.71
ORTHOTECH	Equipment Repair	516.05
OVERHEAD DOOR OF ST. LOUIS	Sallyport Door Repair	1,998.00
PALISCH, DOROTHY	Activity Refund	8.00
PAPERNER, HOWARD	Legal Services	2,209.00
PAPERNER, HOWARD	Legal Services	2,021.00
PARKER, DIANE	Court Bond Refund	360.00
PASS SECURITY	Security Camera Replacement	667.75
PAT KELLY EQUIPMENT COMPANY	Parts	39.99
PATTONVILLE GRAD NIGHT	Drug Free Graduation Event	600.00
PAULUS, ALEX MICHAEL	Court Bond Refund	300.00

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
PAYFLEX SYSTEMS USA INC	March 2016	346.50
PAYNE, PATRICK L	Court Bond Refund	50.00
PINETTE, MICHELLE LYNN	Court Bond Refund	200.00
PIPE SYSTEMS	HVAC Thermostat	365.83
PIPKINS, THOMAS JAMES	Court Bond Refund	300.00
PLEBAN, SARAH S	Attorney Fees	903.12
POLITOWSKI, TINA	Tuition Reimbursement 2016	2,250.00
PORTER, ROBERT SAMUEL	Court Bond Refund	100.00
POWELL, JAMES S	Court Bond Refund	300.00
PRATT, PAMELA	Instructor Fees	1,080.00
PRE CAST PRODUCTS	Supplies	600.00
PRESENTA PLAQUE CORPORATION	Award Plaques	636.57
PRO CHEM INC	Janitorial Supplies	597.07
PROFESSIONAL OFFICE	Haworth Improv Chairs	5,752.00
PROVIDENT LIFE & ACCIDENT	Employer Portion Fica-Ltd	157.34
PYATT, DANNY LESTER	Court Bond Refund	300.00
RAINERI BUILDING MATERIALS INC	Concrete	2,074.20
RANEY, TERRELL	Court Bond Refund	375.00
REJIS COMMISSION	REJIS Fees	41.50
REJIS COMMISSION	REJIS Fees	4,259.61
RICOH USA INC	Copiers	2,118.81
RICOH USA INC	Copiers	126.96
RICOH USA INC	Copiers	2,052.99
RJN GROUP INC	2266-2270 Westglen Park Dr Stormwater Design Services	2,698.00
ROBERTSON, MICHAEL RAY	Court Bond Refund	100.00
ROBINSON, NICK C	Court Bond Refund	250.00
ROMERO, ISMAEL	Court Bond Refund	100.00
ROONEY, DOUGLAS MILLER	Court Bond Refund	300.00
ROTELLA-SEIDL, KARYN	Court Bond Refund	200.00
ROTTLER PEST SOLUTIONS	Pest Control Services	257.50
ROVANG, MATTHEW	Tuition Reimbursement 2016	3,177.00
ROYAL PAPERS INC	Janitorial Supplies	923.69
RUSH TRUCK CENTER	Parts	26.32
SAINT LOUIS COMPOSTING INC	Landfill	471.00
SAINT LOUIS COMPOSTING INC	Landfill	432.00



# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
SAINT LOUIS COMPOSTING INC	Landfill	170.00
SAINT LOUIS COMPOSTING INC	Landfill	350.00
SCHENCK, ELSA	Room Deposit Refund	500.00
SCHIFF, HARRIS	Court Bond Refund	350.00
SCHMITT, MICHAEL L	Court Bond Refund	300.00
SCHMITTEL'S NURSERY	Topsoil	198.00
SCHMITTEL'S NURSERY	Topsoil	58.00
SCOTT'S POWER EQUIPMENT INC	Supplies	48.10
SCOTT'S POWER EQUIPMENT INC	Chain Saw Supplies	499.41
SCOTT'S POWER EQUIPMENT INC	Lawnmower Parts	46.85
SEIFERT, KERRY	Court Bond Refund	300.00
SHAEFFER, NATHAN M	Court Bond Refund	1,599.00
SHIRT KONG INC	Uniform Shirts	881.00
SHOULTS, THEODORE ALLEN	Court Bond Refund	100.00
SID BOEDEKER SAFETY SHOE	Uniform Boots	94.99
SMITH, TIMOTHY	Utility Tax Rebate	236.82
SMITH, TYRELL K	Court Bond Refund	46.00
SNIFF, JASON ROBERT	Court Bond Refund	300.00
SOUTHLAND FLOORING SUPPLIES	Window Repairs In Courts Department	38.29
SOUVIK, PAUL	Room Deposit Refund	150.00
SPECIALTY MAILING	February Newsletters	707.11
SPECIALTY MAILING	Newsletter Mailhandling & Postage	4,000.00
SPECIALTY MAILING	Mature Matters	219.87
SPORTSPRINT	Instructional Basketball T-Shirts	92.50
SPORTSPRINT	Aquaport Birthday Shirts	1,629.00
ST CHARLES COUNTY	Court Bond Refund	400.00
ST CLAIRE ALUMINUM	Permit Refund	200.00
ST LOUIS AREA HEALTH INSURANCE	April 2016	185,680.57
ST LOUIS COUNTY RECORDER DEED	Ameren Missouri Easement	33.00
ST LOUIS METRO BRANCH APWA	APWA Inspection Construction Course	175.00
ST LOUIS POST DISPATCH	Day Camp Marketing Advertising	504.00
ST LOUIS SPORTS COMMISSION	2016 Membership Renewal	250.00
STAPLES ADVANTAGE	Office Supplies	2,441.81
STARBEAM SUPPLY CO	Lights	79.56
STARBEAM SUPPLY CO	Lights	1,036.01

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
STARCK, SAMUEL	Tuition Reimbursement 2016	750.00
STATE INDUSTRIAL PRODUCTS	Janitorial Supplies	580.00
STATE INDUSTRIAL PRODUCTS	Drain Maintenance Program	240.64
STEVENS, MARTY L	Court Bond Refund	300.00
SUNTRUP FORD WESTPORT	Parts & Supplies	334.64
SUNTRUP FORD WESTPORT	Parts & Supplies	185.76
SURVEYORS MATERIALS & MFG	Flagging Tape	124.12
SWAYKUS, REBECCA	Court Bond Refund	300.00
TASER INTERNATIONAL INC	Taser Cartridges	2,870.63
TAYLOR & ASSOCIATES	Chaise Lounge Chairs	3,499.00
TECH ELECTRONICS	Reception Area Televisions	4,192.33
TECH ELECTRONICS	Projector Lcd	1,954.60
THE CHILD CENTER INC	Conference Registration-Wethington	170.00
THE CORDIA LEGAL GROUP	Court Case Refund	1,072.00
THE DANIEL AND HENRY CO	Public Official Bond	1,050.00
THE KIESEL COMPANY	Grease Trap Maintenance - Garage	1,775.50
THE SHERWIN WILLIAMS CO	Paint/Paint Supplies	36.64
THE SHERWIN WILLIAMS CO	Paint/Supplies	449.19
THE UPS STORE 1524	Shipping Charges	244.72
TIRE SHREDDERS UNLIMITED	Tree Removal	56.00
TOPE PLUMBING	Sanitary Sewer Lateral Repairs	21,631.50
TOPE PLUMBING	Sanitary Sewer Lateral Investigations	1,620.00
TOPE PLUMBING	Sanitary Sewer Lateral Repairs	15,333.00
TOTAL LOCK & SECURITY	Vehicle Maintenance	33.00
TRUONG, KEVIN	Court Bond Refund	250.00
TSO MOBILE	AVL Modems For Police Vehicles	2,079.00
TWO ALPHA CONTRACTING LLC	Stormwater Professional Services	169,420.82
U. S. TREASURY	Federal Withholding Tax	140,784.29
U. S. TREASURY	Monthly Federal Withholding Tax	2,153.54
U. S. TREASURY	Federal Withholding Tax	141,482.26
UPBEAT INC	Supplies	707.06
VARADY, MICHAEL A	Court Bond Refund	500.00
VENDING, HARRIS PIPKIN	Court Restitution	130.00
VERIZON WIRELESS	Cellular Service/Data City Wide	2,839.42
VERIZON WIRELESS	Undercover Phone	51.87

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# City of MARYLAND HEIGHTS

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
VERIZON WIRELESS CDPD	Undercover Phone	51.89
VERIZON WIRELESS CDPD	CDMA Fees	2,320.58
VISA CARD CENTER	Trash Hauling Services	156,691.02
VISA CARD CENTER	Visa Purchases	12,080.40
VISION TECHNOLOGY SOLUTIONS	Web Hosting Monthly Fee	130.90
VON DER HAUS GILL	K-9 Training	1,072.00
VOSS LIGHTING	Lights	461.45
VOYTAS, MARK	Court Bond Refund	160.00
WATSON, DAVID V.	Airfare-GFOA Conference	551.24
WEDGE TIRE	Tires	1,033.89
WEINBERG, SANFORD G	Activity Refund	10.00
WEX BANK	Fleet Fuel Purchases-March 2016	9,674.69
WHITE CASTLE SYSTEMS	Incarceration Meals	395.04
WHITE CASTLE SYSTEMS	Incarceration Meals	361.56
WIGGINS, KELLY	Activity Refund	102.00
WILLIAMS, JERRY C	Court Bond Refund	300.00
WINDSTREAM COMMUNICATIONS	Phone Services City Wide	889.30
WORLD WIDE TECHNOLOGY INC	Vehicle Changeover	1,207.44
WORLD WIDE TECHNOLOGY INC	Scanner For Building And Codes	910.41
YAKEL, JOSHUA RYAN	Court Bond Refund	300.00
YOUNGMAN, CHRISTOPHER	Court Bond Refund	100.00
ZEPS, KATHERINE	Activity Refund	38.00
ZURICH NORTH AMERICA	April 2016	464.57

Grand Total 3,064,148.16

I HEREBY CERTIFY THAT THE ABOVE EXPENDITURES ARE PRESENTED PURSUANT TO  
AND IN COMPLIANCE WITH ALL STATE AND CITY ORDINANCES

DAVID V. WATSON, DIRECTOR OF FINANCE

PLANNING COMMISSION RESOLUTION NO. 2016-3

A RESOLUTION APPROVING AN EXTENSION OF THE DEVELOPMENT SCHEDULE FOR  
MAVERICKS BASKETBALL LOCATED AT 12545 DORSETT ROAD

WHEREAS, the City of Maryland Heights Planning Commission recommended approval of a Conditional Use Permit for Mavericks Basketball at 12545 Dorsett Road; and

WHEREAS, the City of Maryland Heights City Council approved Conditional Use Permit Ordinance #2014-3875 on May 1, 2014; and,

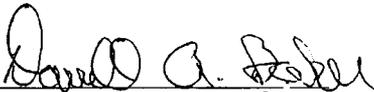
WHEREAS, Section 25-5.17, Time Limit of Conditional Use Permit, of the Zoning Code requires substantial work or construction to commence within two (2) years of the effective date of the Conditional Use Permit Ordinance, unless such time period is extended through appeal to and approval by the Planning Commission within six (6) months of expiration; and

WHEREAS, the property owner has requested a two (2) year extension.

WHEREAS, the Planning Commission finds that the project, as governed by Ordinance #2014-3875, remains appropriate at this location.

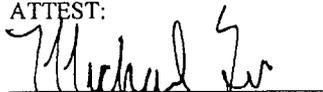
NOW, THEREFORE, be it resolved by the Planning Commission that the development schedule for the Mavericks Basketball is hereby extended for a period of two (2) years, to expire on May 1, 2018.

PASSED BY THE PLANNING COMMISSION THIS 22ND DAY OF MARCH, 2016.

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY OF THE BOARD

ATTEST:

  
\_\_\_\_\_  
RECORDING SECRETARY



# City of MARYLAND HEIGHTS

11911 Dorsett Road  
Maryland Heights, MO 63043  
t: 314.291.6550  
f: 314.291.7457  
www.marylandheights.com

The action of the Planning and Zoning Commission is hereby transmitted to the City Council on the following request:

Application Number: CDP14-0002  
Application Name: Maverick Athletic Center  
Applicant Name: No. 10, LLC

Request: Approval of an extension of the development schedule for Conditional Use Permit Ordinance #2014-3875, which authorizes a fitness and recreational sports center at 12545 Dorsett Road.

Location of Property: North side of Dorsett Road, between Bennington Place and Pheasant Run Drive

Parcel Number: 14O440470

Zone District: "C-2" General Commercial District  
Size of Tract: 4.75 acres

Prepared By: Michael Zeek, City Planner  
Date of Affirmation: March 8, 2016  
Date of Resolution: March 22, 2016 – Resolution #2016-3 (copy attached)

The full report and findings of the City Planner are available for review during business hours in the office of Planning and Zoning.

The Planning Commission, on March 22, 2016, approved the extension of the development schedule for Conditional Use Permit Ordinance #2014-3875 by Resolution #2016-3.



Submitted – April 13, 2016

*Michael Zeek*  
Michael Zeek, AICP

**PLANNING COMMISSION RESOLUTION NO. 2016-4**

A RESOLUTION GRANTING APPROVAL OF THE CONCEPTUAL DEVELOPMENT PLAN FOR THE PROJECT KNOWN AS "MARYLAND OAKS" (CDP16-0004), ON THE BASIS THAT THE PROJECT IS NOT INCONSISTENT WITH THE COMPREHENSIVE PLAN, SUBJECT TO REVIEW OF A PRELIMINARY DEVELOPMENT PLAN  
(Application of McBride Maryland Oaks, LLC)

**WHEREAS**, the City of Maryland Heights has a Comprehensive Plan which guides the future growth and development in the community; and

**WHEREAS**, the City of Maryland Heights has a Zoning Code which regulates and controls the zoning and use of land and buildings in the City to promote the public safety, health, and general welfare of the citizens; and

**WHEREAS**, the applicant is requesting a rezoning from "PD-M" Planned District - Manufacturing to "PD - R" Planned District - Residential in order to establish a mix of single family homes, townhomes, and apartments; and

**WHEREAS**, the City Planner has reviewed the Conceptual Development Plan and examined its consistency with the Comprehensive Plan and Zoning Code; and

**WHEREAS**, a Public Hearing was held before the Planning Commission regarding the project on March 22, 2016, and remains open.

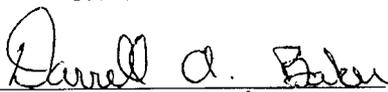
**THE PLANNING COMMISSION OF THE CITY OF MARYLAND HEIGHTS, MISSOURI, FINDS THAT:**

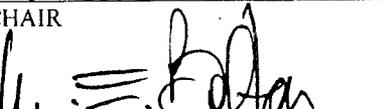
1. The project is not inconsistent with the applicable goals of the Comprehensive Plan, subject to the review of a Preliminary Development Plan that addresses the issues below.
2. Insufficient information was submitted to determine consistency with the standards of the Zoning Code.

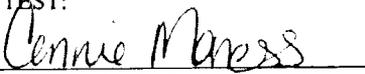
**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission of the City of Maryland Heights that the Conceptual Development Plan for Maryland Oaks is approved. Based on the above findings, the Preliminary Development Plan shall specifically address the following:

- 1) Fewer apartment units than originally proposed
- 2) Option for three-car garages on larger lots
- 3) Sidewalk connectivity with the adjoining network
- 4) Additional information on traffic distribution and its potential impact on adjoining streets

PASSED BY THE PLANNING COMMISSION THIS 12<sup>TH</sup> DAY OF APRIL, 2016

  
CHAIR

  
SECRETARY OF THE BOARD

ATTEST:  
  
RECORDING SECRETARY



# City of MARYLAND HEIGHTS

11911 Dorsett Road  
Maryland Heights, MO 63043  
t: 314.291.6550  
f: 314.291.7457  
www.marylandheights.com

The action of the Planning and Zoning Commission is hereby transmitted to the City Council on the following request:

Application Number: CDP15-0004  
Application Name: Maryland Oaks  
Applicant Name: McBride Maryland Oaks, LLC

Request: Approval of Conceptual Development Plan for a rezoning from "PD-M" Planned District - Manufacturing to "PD-R" Planned District - Residential

Location of Property: Northwest quadrant of Page Avenue/US Route 364 and I-270

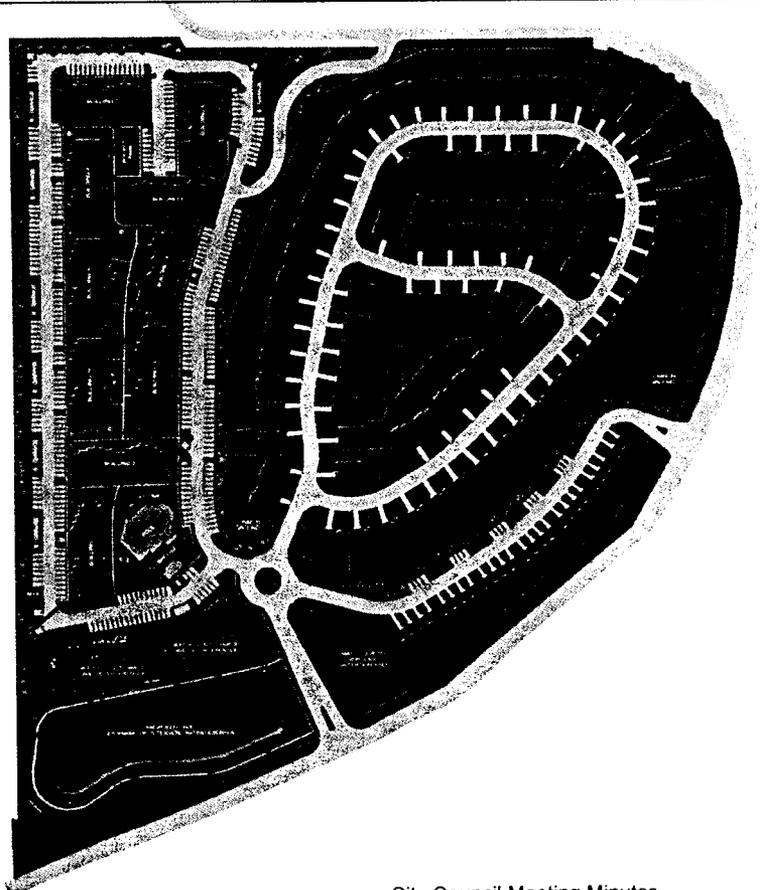
Parcel Number: 150510068

Existing Zone District: "PD-M" Planned District—Manufacturing  
Proposed Zone District: "PD-R" Planned District—Residential  
Size of Tract: Approximately 35 acres

Prepared By: Michael Zeek, City Planner  
Date of Affirmation: March 22, 2016  
Date of Resolution: April 12, 2016 – Resolution #2016-4 (copy attached)

The full report and findings of the City Planner are available for review during business hours in the office of Planning and Zoning.

The Planning Commission, on April 12, 2016, approved the Conceptual Development Plan and affirmed the finding of the City Planner that the Conceptual Development Plan for Maryland Oaks is not consistent with the Comprehensive Plan subject to the review and approval of a Preliminary Development Plan that addresses the issues outlined in Planning Commission Resolution #2016-4.



Submitted – April 13 2016

Michael Zeek, AICP  
CITY PLANNER



# City of MARYLAND HEIGHTS

11911 Dorsett Road  
Maryland Heights, MO 63043  
t: 314.291.6550  
f: 314.291.7457  
www.marylandheights.com

The action of the Planning and Zoning Commission is hereby transmitted to the City Council on the following request:

Application Number: CDP15-0004  
 Application Name: Maryland Oaks  
 Applicant Name: McBride Maryland Oaks, LLC

Request: Approval of Conceptual Development Plan for a rezoning from "PD-M" Planned District - Manufacturing to "PD-R" Planned District - Residential

Location of Property: Northwest quadrant of Page Avenue/US Route 364 and I-270

Parcel Number: 150510068

Existing Zone District: "PD-M" Planned District—Manufacturing  
 Proposed Zone District: "PD-R" Planned District—Residential  
 Size of Tract: Approximately 35 acres

Prepared By: Michael Zeek, City Planner  
 Date of Affirmation: March 22, 2016  
 Date of Resolution: April 12, 2016 – Resolution #2016-4 (copy attached)

The full report and findings of the City Planner are available for review during business hours in the office of Planning and Zoning.

The Planning Commission, on April 12, 2016, approved the Conceptual Development Plan and affirmed the finding of the City Planner that the Conceptual Development Plan for Maryland Oaks is not consistent with the Comprehensive Plan subject to the review and approval of a Preliminary Development Plan that addresses the issues outlined in Planning Commission Resolution #2016-4.



Submitted – April 13 2016

Michael Zeek, AICP  
CITY PLANNER



**MEMORANDUM**

**DATE:** April 21, 2016  
**TO:** Jim Krischke, City Administrator  
**FROM:** Bryan Pearl, P.E.   
Director of Public Works  
**SUBJECT:** Community Center - Bid Package #5 – Furnishings  
Motion to Approve Purchases

Bids were opened on March 8, 2016 at 10:00 a.m. for the Community Center Bid Package #5 – Furnishings. Two (2) responsive bids were received from Color Art Integrated Interiors and from CI Select. A third bid was received approx. 15 minutes late. This bid was not considered for these initial purchases.

This bid is for the majority of furniture and furnishings for the new building. This includes items such as tables, chairs, sofas, end tables, stools, daycare furniture, and misc. items. The bids were to include shipping and installation for each manufacturer. The Color Art bid included a lump sum for these costs. We considered this an irregularity in their bid and allowed them to distribute the costs to make the bids comparable.

Based upon our review and of the interior design staff at CannonDesign we are recommending the following:

	Color Art		CI Select
Bernhardt	\$ 9,502.23	Davis	\$ 7,594.34
Carolina Business	\$ 2,706.79	KI Int.	\$51,849.27
Draper	\$ 8,453.76	Sit On It	\$ 8,111.50
Forms & Surfaces	\$ 8,162.53	Snap Lock	\$ 4,027.27
Landscape Forms	\$ 54,706.66	Versteel	<u>\$ 1,337.60</u>
Magnuson Group	\$ 22,999.89		\$74,963.13
National	\$ 38,085.80		
Office Speciality	\$ 17,997.98		
Peter Pepper	\$ 2,123.62		
Shelby Williams	\$ 54,722.55		
Steelcase Coaleese	\$ 21,226.00		
Steelcase Chair 3	<u>\$ 5,926.00</u>		
	\$246,613.81		

A complete bid tabulation is attached for your review. Please contact us, if there are any questions related to this purchase.

We are requesting a contingency of approximately 5% to cover the variable costs associated with shipping from each supplier.

BP:kad

Attachment

MOTION TO APPROVE THE PURCHASE OF COMMUNITY CENTER FURNISHINGS IN THE NOT TO EXCEED AMOUNT OF \$246,613.81 FROM COLOR ART INTEGRATED INTERIORS AS DETAILED IN STAFF MEMO DATED APRIL 21, 2016.

MOTION TO APPROVE THE PURCHASE OF COMMUNITY CENTER FURNISHINGS IN THE NOT TO EXCEED AMOUNT OF \$74,963.13 FROM CI SELECT AS DETAILED IN STAFF MEMO DATED APRIL 21, 2016.



## COMMUNITY CENTER BID PACKAGE #5 FURNISHINGS

Bid 2016-05		Bid opening: Tuesday, March 8, 2016, 10:00 a.m.			Color Art		CI Select		
Code	Manufacturer	Description	Qty	Unit	Ext	Total	Unit	Ext	Total
LS-7	Bernhardt	lounge chair	7	1,232.47	8,627.29	8,627.29	1,259.56	8,816.92	8,816.92
Shipping/Delivery						874.94			875.44
Subtotal						\$9,502.23			9,692.36
T-8	Carolina Business	Occasional table	1	880.57	880.57	880.57	957.36	957.36	957.36
T-9	Carolina Business	Occasional table	3	558.74	1,676.22	1,676.22	607.47	1,822.41	1,822.41
Shipping/Delivery						150.00			487.28
Subtotal						\$2,706.79			3,267.05
LS-1	Davis	Bench w/o back	1	2,467.20	2,467.20	2,467.20	2,269.29	2,269.29	2,269.29
LS-10	Davis	Ottoman	2	1,076.88	2,153.76	2,153.76	990.49	1,980.98	1,980.98
LS-11	Davis	Ottoman	2	1,144.09	2,288.18	2,288.18	1,052.31	2,104.62	2,104.62
Shipping/Delivery						687.76			1,239.45
Subtotal						N/B			\$7,594.34
She									
A-8	Draper	Portable bleachers	4	1,888.44	7,553.76	7,553.76			
Shipping/Delivery						900.00			
Subtotal						\$8,453.76			
LS-6	Forms & Surfaces	Exterior ash receptor	4	447.31	1,789.24	1,789.24	457.14	1,828.56	1,828.56
EF-5	Forms & Surfaces	chair	21	278.49	5,848.29	5,848.29	284.62	5,977.02	5,977.02
Shipping/Delivery						525.00			1,657.61
Subtotal						\$8,162.53			9,463.19
CH-14	Haworth	Guest chair	2	N/B			N/B		
CH-5	Haworth	Stack chair w/upholstered seat/back	5	N/B			N/B		
CH-7.1	Haworth	Stack chair w/upholstered seat/back w/casters	24	N/B			N/B		
CH-7.2	Haworth	Stack chair w/upholstered seat/back	7	N/B			N/B		
Shipping/Delivery									
Subtotal									

Bid 2016-05			Color A t				CI Select		
Code	Manufacturer	Description	Qty	Unit	Ext	Total	Unit	Ext	Total
CH-1	Herman Miller	Task chair	24	N/B			N/B		
Shipping/Delivery									
Subtotal									
A-12	KI	Portable marker board	6	472.74	2,836.44	2,836.44	483.14	2,898.84	2,898.84
A-2	KI	Chair trolley	3	195.48	586.44	586.44	199.78	599.34	599.34
A-4	KI	Table trolley	7	249.19	1,744.33	1,744.33	254.67	1,782.69	1,782.69
A-5	KI	Table trolley	5	390.00	1,950.00	1,950.00	398.57	1,992.85	1,992.85
CH-10	KI	Child's chair	24	52.26	1,254.24	1,254.24	53.41	1,281.84	1,281.84
CH-11.1	KI	Child's chair	16	51.77	828.32	828.32	52.91	846.56	846.56
CH-11.2	KI	Child's chair	24	52.74	1,265.76	1,265.76	53.90	1,293.60	1,293.60
CH-12	KI	Bar height stool w/o arms w/upholstered seat	15	189.47	2,842.05	2,842.05	190.75	2,861.25	2,861.25
CH-2	KI	Stack chair	80	90.48	7,238.40	7,238.40	92.47	7,397.60	7,397.60
CH-4	KI	Stack chair	8	89.52	716.16	716.16	91.48	731.84	731.84
CH-6	KI	5 star caster based chair	2	180.48	360.96	360.96	184.45	368.90	368.90
CH-9	KI	Stack chair w/o arms	6	146.85	881.10	881.10	146.98	881.88	881.88
T-12	KI	Child's table, adjustable height	4	236.61	946.44	946.44	241.81	967.24	967.24
T-13	KI	Child's table, adjustable height	2	131.13	262.26	262.26	134.01	268.02	268.02
T-14	KI	Child's table, adjustable height	3	155.32	465.96	465.96	158.74	476.22	476.22
T-2.1	KI	Banquette table, folding rectangular	50	200.81	10,040.50	10,040.50	205.22	10,261.00	10,261.00
T-2.2	KI	Banquette table, folding rectangular	20	200.81	4,016.20	4,016.20	205.22	4,104.40	4,104.40
T-3	KI	Banquette, folding, round	40	251.13	10,045.20	10,045.20	256.65	10,266.00	10,266.00
Shipping/Delivery						6,435.00			5,468.04
Subtotal						51,879.32			\$51,849.27
EF-10	Knoll	Table	1	N/B			679.25	679.25	679.25
EF-8	Knoll	Bench	2	N/B			394.35	788.70	788.70
EF-9	Knoll	Bench	2	N/B			265.10	530.20	530.20
Shipping/Delivery									730.92
Subtotal									\$1,998.15
EF-1	Landscape Forms	Exterior bench with back	6	2,172.04	13,032.24	13,032.24	2,219.78	13,318.68	13,318.68
EF-2	Landscape Forms	Exterior dining table	8	1,145.16	9,161.28	9,161.28	1,170.33	9,362.64	9,362.64
EF-3	Landscape Forms	Exterior dining chair	32	564.52	18,064.64	18,064.64	576.92	18,461.44	18,461.44
EF-7	Landscape Forms	Exterior bench w/back	5	1,795.70	8,978.50	8,978.50	1,835.16	9,175.80	9,175.80
Shipping/Delivery						5,470.00			5,007.53
Subtotal						\$54,706.66			55,326.09

Bid 2016-05		Bid opening: Tuesday, March 8, 2016, 10:00 a.m.				Color A t		CI Select		
Code	Manufacturer	Description	Qty	Unit	Ext	Total	Unit	Ext	Total	
A-6	Magnuson Group	Coat rack	6	1,136.56	6,819.36	6,819.36	1,152.74	6,916.44	6,916.44	
A-7.1	Magnuson Group	Trash	12	508.06	6,096.72	6,096.72	519.23	6,230.76	6,230.76	
A-7.2	Magnuson Group	Recycling	12	389.78	4,677.36	4,677.36	398.35	4,780.20	4,780.20	
EF-4	Magnuson Group	Ext. trash/recycling container, double 40 ga.	3	1,602.15	4,806.45	4,806.45	1,637.36	4,912.08	4,912.08	
Shipping/Delivery						600.00			1,725.11	
Subtotal						\$22,999.89			24,564.59	
ALT 1	National	Overhead cabinets & storage towers	1	4,383.00	4,383.00	4,383.00	N/B			
LS-9	National	cushion	5	161.38	806.90	806.90				
ST-2	National	Open Shelving	4	410.40	1,641.60	1,641.60	N/B			
ST-3	National	Storage Wall	1	1,541.70	1,541.70	1,541.70	N/B			
ST-4	National	Entertainment Credenza	1	2,249.55	2,249.55	2,249.55	N/B			
T-1	National	Seminar table on casters	9	526.95	4,742.55	4,742.55	N/B			
T-10	National	Table	2	408.15	816.30	816.30	N/B			
T-15	National	Bar height table	5	511.65	2,558.25	2,558.25	N/B			
T-17	National	Table	2	488.70	977.40	977.40	N/B			
T-19	National	Computer table	1	472.05	472.05	472.05	N/B			
T-20	National	Instructor table	1	432.45	432.45	432.45	N/B			
T-4	National	Table	6	709.20	4,255.20	4,255.20	N/B			
T-5	National	Table, square	1	520.20	520.20	520.20	N/B			
T-6	National	Table	1	516.60	516.60	516.60	N/B			
T-7	National	Table	6	585.00	3,510.00	3,510.00	N/B			
WS-9	National	Desk with side workwall	1	3,937.05	3,937.05	3,937.05	N/B			
Shipping/Delivery						4,725.00				
Subtotal						\$38,085.80				
ST-1	Office Specality	Lateral File	12	931.72	11,180.64	11,180.64	952.20	11,426.40	11,426.40	
ST-5	Office Specality	Coat Storage	1	509.14	509.14	509.14	520.33	520.33	520.33	
ST-6	Office Specality	Storage Cabinet	4	686.02	2,744.08	2,744.08	701.10	2,804.40	2,804.40	
ST-7	Office Specality	Bookcase	2	673.66	1,347.32	1,347.32	688.46	1,376.92	1,376.92	
ST-8	Office Specality	2-drawer file drawer on casters	2	542.47	1,084.94	1,084.94	554.40	1,108.80	1,108.80	
Shipping/Delivery						1,131.86			1,387.95	
Subtotal						\$17,997.98			18,624.80	
A-1	Peter Pepper	Lectern	2	607.53	1,215.06	1,215.06	558.79	1,117.58	1,117.58	
A-10	Peter Pepper	Tabletop lectern	2	218.82	437.64	437.64	201.26	402.52	402.52	
Shipping/Delivery						470.92			757.52	
Subtotal						\$2,123.62			2,277.62	

Bid 2016-05		Bid opening: Tuesday, March 8, 2016, 10:00 a.m.				Color A t		CI Select		
Code	Manufacturer	Description	Qty	Unit	Ext	Total	Unit	Ext	Total	
A-3	Shelby Williams	Chair trolley	4	284.95	1,139.80	1,139.80	291.21	1,164.84	1,164.84	
CH-3	Shelby Williams	Banquette chair	425	120.43	51,182.75	51,182.75	123.08	52,309.00	52,309.00	
Shipping/Delivery						2,400.00			2,479.66	
Subtotal						\$54,722.55			55,953.50	
CH-8	Sit On It	Task chair w/fixed arms, standard seat pan	16	N/B			413.63	6,618.08	6,618.08	
CH-13	Sit On It	Task chair	3	N/B			335.38	1,006.14	1,006.14	
Shipping/Delivery									487.28	
Subtotal									\$8,111.50	
A-11	Snap Lock	Portable dance floor	1	3,461.34	3,461.34	3,461.34	3,828.63	3,828.63	3,828.63	
Shipping/Delivery						850.00			243.64	
Subtotal						4,311.34			\$4,072.27	
LS-2	Steelcase Coaleese	Square ottoman	2	1,421.00	2,842.00	2,842.00	N/B			
LS-3	Steelcase Coaleese	Straight bench	1	1,650.50	1,650.50	1,650.50	N/B			
LS-4	Steelcase Coaleese	Inside facing loveseat sectional	5	2,114.00	10,570.00	10,570.00	N/B			
LS-5	Steelcase Coaleese	bench	3	1,804.50	5,413.50	5,413.50	N/B			
Shipping/Delivery						750.00				
Subtotal						\$21,226.00				
T-18	Steelcase Stair 3	Personal table	8	684.50	5,476.00	5,476.00	N/B			
Shipping/Delivery						450.00	N/B			
Subtotal						\$5,926.00				
T-16	Versteel	Rolling station	1	962.90	962.90	962.90	984.07	984.07	984.07	
Shipping/Delivery						400.00			353.53	
Subtotal						1,362.90			\$1,337.60	

\$246,613.81

\$74,963.13

ST-1 CI bid qty. 11 and should have been qty. of 12

ST-7 CI bid qty. 3 and should have been qty. of 2

T-9 CI bid qty. of 4 and should have been qty. of 3 which makes up differences in total between bidder and city

\*Shipping/Delivery Installation charges are bid by manufacturer not individual item



## MEMORANDUM

**DATE:** April 21, 2016

**TO:** Jim Krischke  
City Administrator

**FROM:** Bryan Pearl, P.E.   
Director of Public Works

**SUBJECT:** Progress Parkway (Westport Plaza Drive to North of Kimler Drive)  
Budget Adjustment

The Progress Parkway project requires geotechnical services in the form of material testing to meet the requirements set out by MoDOT. Originally it was estimated the testing would cost \$6,000.00. Due to changes in the staging of the project the testing is estimated to now cost an additional \$9,000.00 where no funding exists.

In addition, unsuitable soils were encountered during the excavation for the retaining wall at the basin being built as part of this project. Terracon was asked to provide a recommendation on methods to stabilize the soils at the retaining wall base, this required soil boring and laboratory work for a total fee of \$6,600.00.

To provide funding for the additional geotechnical services on the Progress Parkway project a budget adjustment in the amount of \$15,600.00 is necessary.

BP:kad

**MOTION TO OBTAIN TERRACON FOR GEOTECHNICAL SERVICES IN THE NOT TO EXCEED AMOUNT OF \$21,600.00.**



**MEMORANDUM**

DATE: April 21, 2016  
TO: Jim Krischke  
City Administrator  
FROM: Bryan Pearl, P.E.  
Director of Public Works  
RE: MO Routes 141 & 364  
City Entry Signage Project  
Project Bid Number 2016-07 – Bid Award

Bids were opened on Monday, March 21, 2016 at 2:00 p.m. for construction of the MO Routes 141 & 364 Entry Signage Project, Bid Number 2016-07. The sole bid received is as follows:

Dale Sign Service Inc.	\$52,050.00 (Base Bid)
	<u>\$5,350.00 (Bid Additive)</u>
	\$57,400.00 (Total)

This project provides for the construction of city entry signage along northbound MO Route 141 north of Waterworks Road, as well as, along the south side of eastbound MO Route 364 east of the Missouri River Bridge. Entry signage improvements will be of similar style to signage previously installed on MO Route D (Page Avenue) west of Lindbergh Boulevard.

Dale Sign Service Inc. was the sole bidder for the project. The base bid includes entry signage installation at both locations. The bid additive is for the upgrade of existing lettering and logo at the entry signage on MO Route D (Page Avenue) to a more reflective material.

The contractor will be paid for actual quantities of work completed at the unit prices shown in the bid tabulation.

Funding for installation of one (1) entry signage was previously appropriated within the FY 2016 Community Development Beautification Fund in the amount of \$25,000.00. At the July 8, 2015 Public Improvements Committee Meeting, a second sign was commissioned to be included as part of the bid package. Based on the bids received for the project, a budget adjustment in the amount of \$38,140.00 is required. This adjustment also includes additional funding for contingency work.

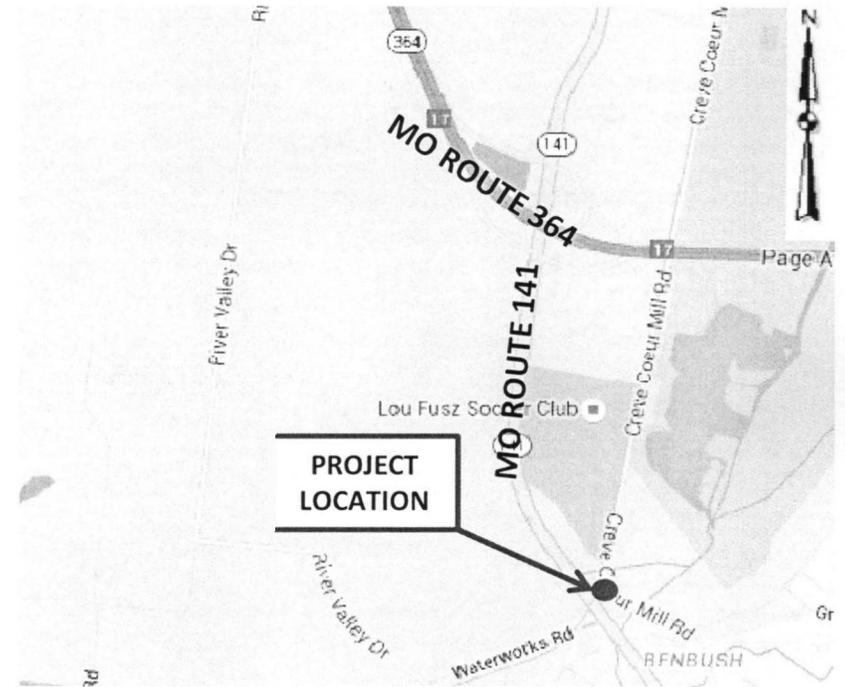
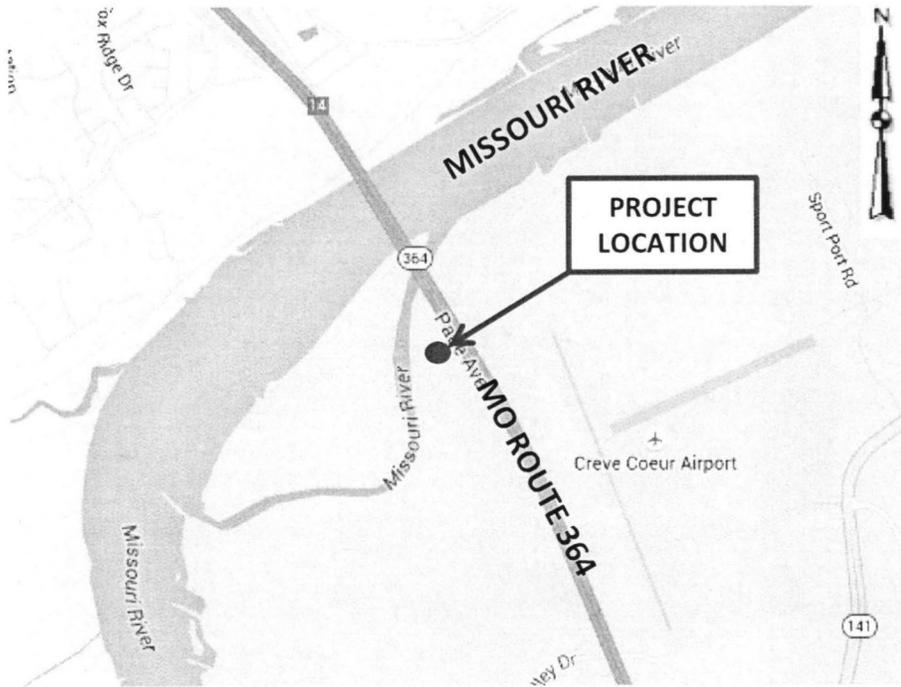
In addition, the Capital Improvement Program (CIP) will be utilized for payment to the contractor; transferring funds from the Beautification Fund to reimburse the CIP.

The Public Improvements Committee recommends awarding the MO Route 141 & 364 Entry Signage Project to Dale Sign Service Inc. in the amount of \$57,400.00 with a contingency amount of \$5,740.00.

BP:mkm

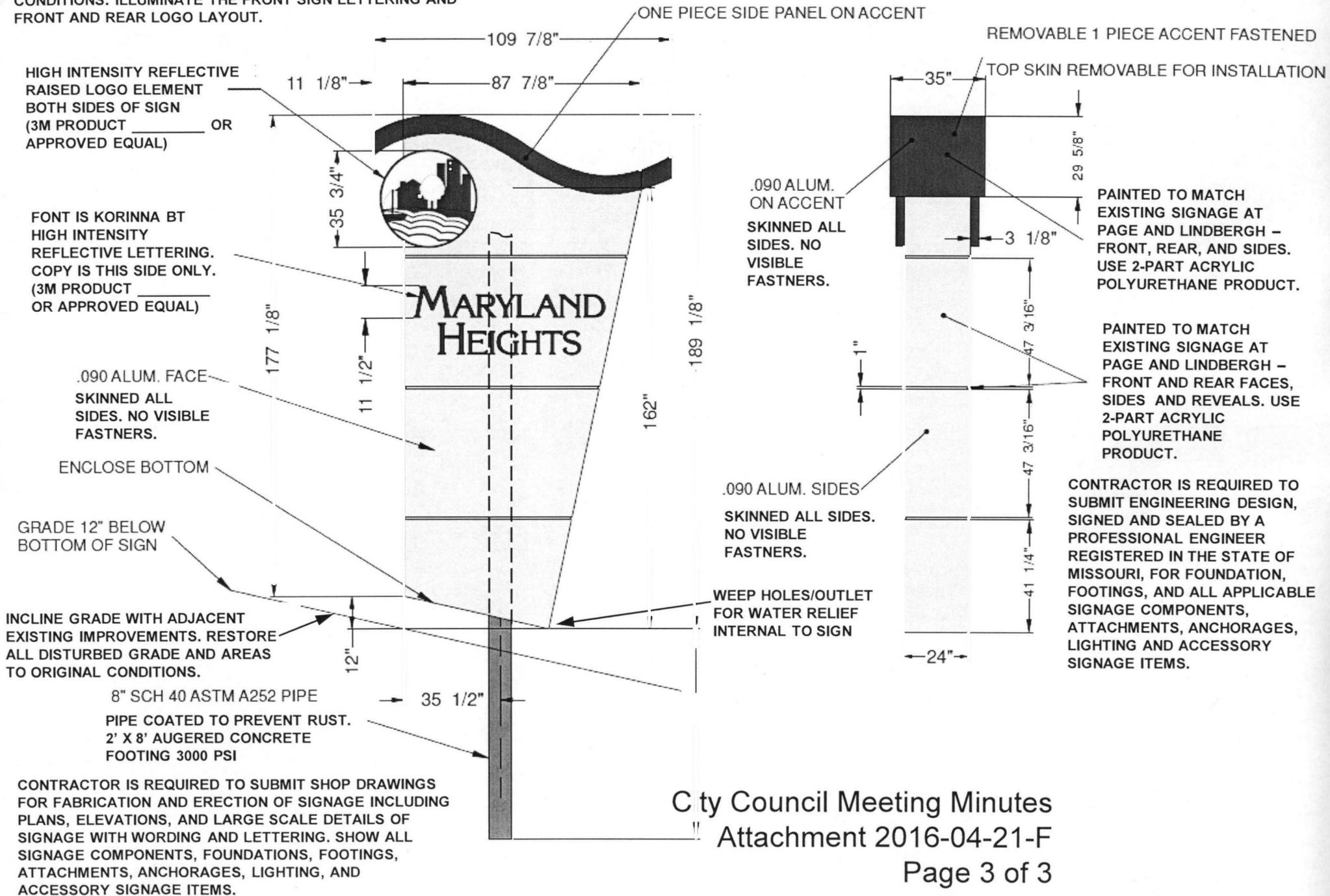
Attachment

**MOTION TO APPROVE AWARD OF THE MO ROUTES 141 & 364 ENTRY SIGNAGE PROJECT TO DALE SIGN SERVICE INC. FOR THE FURNISHING AND INSTALLATION OF CITY ENTRY SIGNAGE IN THE AMOUNT OF \$57,400.00 WITH CONTINGENCY IN THE AMOUNT OF \$5,740.00.**



CONTRACTOR TO PROVIDE ILLUMINATION BY 12V SOLAR PANEL AND LIGHT EMITTING DIODE (L.E.D.) LIGHTING SYSTEM. SYSTEM SUFFICIENT FOR THE CLEAR ILLUMINATION OF SIGN LETTERING AND LOGO DURING EVENING AND NIGHTTIME CONDITIONS. ILLUMINATE THE FRONT SIGN LETTERING AND FRONT AND REAR LOGO LAYOUT.

THE INFORMATION SHOWN ON THIS PLAN SHEET IS CONSIDERED PRELIMINARY AND/OR CONCEPT PROVIDED SOLELY FOR BIDDING PURPOSES. THE CONTRACTOR IS RESPONSIBLE FOR ALL DESIGN, DIMENSIONING, AND SHOP DRAWING SUBMITTALS.





City of  
**MARYLAND HEIGHTS**  
PARKS & RECREATION

2344 McKelvey Road  
Maryland Heights, MO 63043-1532  
Tel: 314-738-2544  
Fax: 314-738-2598  
www.marylandheights.com

## MEMORANDUM

**To:** Mayor Moeller  
**From:** Mary Vaughan, Director of Parks & Recreation  
**RE:** 2016 Mini Van Purchase  
**Date:** March 23, 2016

The Parks and Recreation Department is recommending the purchase of a 2016 Ford Transit Connect Wagon, 7-passenger minivan to replace a 2000 Dodge Caravan that has been removed from service because of serious oil leak issue. The van also it has a salvage/ rebuilt title due to the hail damage from several years ago. The recommendation is to dispose of it by means of the regular vehicle auction.

The original plan was to purchase a used vehicle since it is a back up to the bus and used for the VanGo program. However, after no response to 10 requests for quotes, the departme4nt has chosen to purchase new. This vehicle should last quite a while.

Funds are budgeted within the 2016 Human Services Budget. This van is available under the Missouri state contract #3-140926TV in the amount of \$23,590.

I recommend that we purchase the 2016 Ford Transit Connect Wagon, 7-passenger minivan from Republic Ford Lincoln in Republic, Missouri in the amount of \$23,590.00 under state contract #3-140926TV.

If you agree with this recommendation, I would like to request it be added to the April 21, 2016 City Council agenda.

**MOTION TO APPROVE THE PURCHASE OF A 2016 FORD TRANSIT CONNECT WAGON 7-PERSON MINIVAN FROM REPUBLIC FORD LINCOLN IN THE AMOUNT OF \$23,590.00 UNDER STATE CONTRACT #3140926TV**



City of  
**MARYLAND HEIGHTS**

11911 Dorsett Road  
Maryland Heights, MO 63043  
t: 314.291.6550  
f: 314.291.7457  
www.marylandheights.com

## MEMORANDUM

**To:** Mayor and City Council

**From:** Emery Ransom, Deputy City Clerk

**Date:** April 15, 2016

**Subject:** Liquor License Change for Happy Hours, LLC.  
12525 Bennington Place d/b/a The Brewhouse  
Managing Officer – Carol Fallert

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Due to a change in corporate structure, we have received an application requesting a new Retail by the Drink and a Sunday by the Drink liquor license from The Brewhouse at 12525 Bennington Place. This location currently holds Retail and Sunday by the Drink licenses under the prior company name TWL, Inc, which has recently changed to Happy Hours, LLC. The managing officer will also be changing from James Lages to Carol Fallert. The serving location and DBA name will remain unchanged.

The Chief of Police has reviewed the application and provided his approval.

**MOTION TO APPROVE A RETAIL BY THE DRINK AND SUNDAY BY THE DRINK LIQUOR LICENSE FOR HAPPY HOURS, LLC., D/B/A THE BREWHOUSE AT 12525 BENNINGTON PLACE, MANAGING OFFICER, CAROL FALLERT.**



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## MEMORANDUM

**To:** Mayor and City Council  
**From:** Mary Vaughan  
**RE:** Recreation Software Upgrade  
**Date:** April 12, 2016

In 1998 when moving into the then remodeled church as the first community center, the department changed recreation management software to RecTrac by Vermont Systems. The department has been using that registration module and actually added the facility reservations, point of sale and the pass/membership modules since then.

With the development of the new community center it is now time to upgrade to a web based system. Staff has spent hours evaluating other programs but feel that RecTrac/WebTrac offers the best product, service and training program available.

WebTrac will give the capability to:

- From your website, WebTrac provides your customers with real-time internet access to your applications for self-service inquiries and transaction processing, such as online registrations, online membership, online membership renewals, and online facility registrations; plus much more.
- Offer your customers easy and convenient Internet access to your services - 24 hours per day, 7 days per week
- Use WebTrac as a marketing tool and an information resource for your customers
- All WebTrac on screen text and prompts are user-definable
- Increases productivity and efficiency without increasing personnel
- WebTrac enables you to control which functions and services will be allowed via the Internet
- Customize WebTrac page design to match your website with a welcome message, splash pages, banners, footers, logo, stylesheets, privacy text, marketing information, links, sponsor logos, etc.
- Simplified transaction processing with payments by credit card and/or electronic check
- The 25-Agent base system can service the requests to process hundreds of simultaneous transactions
- WebTrac is multi-lingual
- No additional transaction fees

Funds are budgeted for this expense within the 2016 Community Center budget.

I would like to recommend upgrading the current software to WebTrac by Vermont Systems in the amount of \$19,755. This amount includes installation and staff training

**MOTION TO UPGRADE EXISTING PARKS AND RECREATION PROGRAM  
REGISTRATION SOFTWARE, RECTRAC, TO INCLUDE THE WEBTRAC MODULE  
IN THE AMOUNT OF \$19,755.00**



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## MEMORANDUM

**To:** Mayor and City Council

**From:** Emery Ransom, Deputy City Clerk

**Date:** April 19, 2016

**Subject:** Liquor License Request for Spiced Just Right, LLC  
d/b/a Plaza Events  
Managing Officer – Claudia Davis

---

We have received an application for a Sunday by the Drink liquor license from Spiced Just Right, LLC. d/b/a Plaza Events at 14 Fee Fee Road. This location currently holds a Retail by the Drink license. The serving location and managing officer will remain the same.

The Chief of Police has reviewed this request and has provided his approval. The following motion is in order:

**MOTION TO APPROVE A SUNDAY BY THE DRINK LIQUOR LICENSE FOR SPICED JUST RIGHT, LLC, D/B/A PLAZA EVENTS, 14 FEE FEE ROAD, MANAGING OFFICER, CLAUDIA DAVIS.**



## MEMORANDUM

DATE: April 21, 2016  
TO: Jim Krischke, City Administrator  
FROM: Bryan Pearl, P.E.   
Director of Public Works  
SUBJECT: 2016 Pavement Marking Bid

Bids were opened on April 11, 2016 at 10:00 a.m. for the 2016 Pavement Marking Program. Only one bid was received from Traffic Control Co. One other bidder indicated that they encountered problems with our online bid service, but we were unable to verify their contacts with the service.

Traffic Control bid \$89,807.68 for all longitudinal lines and intersection markings. We would like to set aside \$9,000.00 for field changes that may be encountered.

It is recommended that the bid from Traffic Control Co. be accepted in the amount of \$89,808.00 and authorize a contingency amount of \$9,000.00.

Funds are available in the 2016 Budget to cover this expenditure.

BP:kad



## MEMORANDUM

DATE: April 21, 2016

TO: Jim Krischke, City Administrator

FROM: Bryan Pearl, P.E.   
Director of Public Works

SUBJECT: FY 2016 Stormwater Capital Improvement Program  
Professional Services Agreement  
EDM Incorporated

The FY 2016 Stormwater Capital Improvement Program includes projects identified as "12294 Autumn Hill Court", "11814 Jonesdale Court", "1347 Schulte Hill Drive" and "12271 Spring Place Court" storm water projects. The "12294 Autumn Hill Court", "11814 Jonesdale Court" and "1347 Schulte Hill Drive" projects all share the common objective to provide for the construction of underground storm sewer and/or culvert improvements to address localized drainage problems. The "12271 Spring Place Court" is intended to address erosion and improve stormwater conveyance along an open drainage way in the Country Place Subdivision.

Professional engineering services will be required to develop plans and specifications for the aforementioned stormwater projects. A selection committee of Public Works staff reviewed the qualifications of several firms and conducted interviews with four (4) firms. The selection committee then recommended EDM Incorporated to submit a proposal to provide professional design services for the projects based on their qualifications and experience.

Staff has completed negotiations with EDM Incorporated on a scope of service and fee for these projects. The proposal they have submitted appears to be adequate and reasonable for the work that is anticipated. The firm has worked with the City on several projects with successful results, including undertakings identified as Stormwater Improvements for Shumate and Franke Avenues and Heights Area Stormwater Improvements Phase 1 and 2.

The Public Improvements Committee recommends approval of a contract with EDM Incorporated to provide professional services for the "12294 Autumn Hill Court", "11814 Jonesdale Court", "1347 Schulte Hill Drive" and "12271 Spring Place Court" storm water projects in an amount not to exceed \$170,305.00.

There is funding available in the FY 2016 stormwater capital improvement budget for this purpose. A budget adjustment is required to supplement the cost of professional engineering services for the "11814 Jonesdale Court" project in the amount of \$18,000.00.

BP:jk

Attachment



## MEMORANDUM

**DATE:** April 21, 2016

**TO:** Jim Krischke, City Administrator

**FROM:** Bryan Pearl, P.E.   
Director of Public Works

**SUBJECT:** Community Center  
Professional Services for Construction Inspections  
Geotechnology, Inc.

On February 19, 2015 the City Council approved an ordinance authorizing an agreement with Geotechnology, Inc, for construction inspection services associated with the Community Center project. The agreement provided for a contract maximum of \$104,000.00.

The funds set aside for this work have been almost expended. In discussing this with personnel from Geotechnology, there are two areas that have exceeded their estimates. First, we added roofing inspections to the scope which were not included in the original scope of services.

Second, the contractor encountered a high number of areas of unsuitable subgrade during the early portions of the project that required additional monitoring and site inspections.

We are recommending that the existing agreement be increased by \$16,000 which is estimated to be adequate to complete the project.

BP:kad

Attachment



## MEMORANDUM

**DATE:** April 21, 2016

**TO:** Jim Krischke  
City Administrator

**FROM:** Bryan Pearl, P.E.   
Director of Public Works

**SUBJECT:** 12131 Diane Marie Drive Storm Water Improvements  
Change Order

On December 17, 2015, the City Council awarded a contract to Kuesel Excavating Company for the 12131 Diane Marie Dive Storm Water Improvement project. This project involves the construction of a new storm sewer main and storm structures along the rear property line of properties on Diane Marie Drive and Beckford Estates Drive.

During the construction of the storm sewer a water main connecting David Meadows Subdivision and Beckford Estates Subdivision was encountered. The water main and cross blocking are in conflict with the storm sewer. Options on how to proceed with this project were discussed with Missouri American Water Company (MAWC).

In order to isolate the water main a new valve will need to be installed near Beckford Estates Drive. Once this valve is in place MAWC will remove a portion of the water main on the cross blocking. Following the installations of the storm sewer MAWC will reconnect the water main and construct new cross blocking.

The cost to complete this work is \$11,500.00. Kuesel Excavating has agreed to pay Missouri American Water Company for this work and then be reimbursed by the City.

The Public Improvements Committee recommends a change order in the amount of \$11,500.00 for a total not to exceed the contract of \$111,100.00. A budget adjustment will be necessary for the additional funding.

BP:kad



## MEMORANDUM

DATE: April 21, 2016

TO: Jim Kruschke, City Administrator

FROM: Bryan Pearl, P.E.   
Director of Public Works

SUBJECT: Street Name Change  
Hammer Drive to Royalab Drive

The street name "Hammer Drive" was approved for a private roadway on the north side of Lackland Road that provided access to a prior personal trainer business and another lot. The location is east of Schuetz Road.

The new owners of the property would like to change the name to Royalab Drive. We have reviewed this name with St. Louis County and find no reason not to comply with this request.

We recommend approval of this name change. The current property owners are the only property affected by this change.

BP:kad

Attachments



RECEIVED

MAR 23 2016

CITY OF MARYLAND HEIGHTS  
DEPT. OF PUBLIC WORKS

**KALLIAL LAW, LLC**  
**MATTHEW J. KALLIAL**  
7710 Carondelet Ave., Suite 508  
P.O. Box 50271 Clayton, MO 63105  
Phone: (314) 899-0996 Fax: (314) 228-2200  
[matt@kalliallaw.com](mailto:matt@kalliallaw.com)

March 22, 2016

City of Maryland Heights  
Attn: Mr. Bryan Pearl  
1911 Dorsett Road  
Maryland Heights, Missouri 63043

RE: Street Name Change Request

Dear Mr. Pearl,

Please be advised we represent Royal Papers, Inc. My client's corporate headquarters has been based in Maryland Heights for many years. At this juncture, a second Maryland Heights location is being established at 2121 Hammer Drive. The company would like to change the name of the street from "Hammer Drive" to "Royalab Drive." It is my understanding no other person or company would be affected by the proposed name change based on the lay-out and surroundings of the street. Please let me know what procedure I should follow as we are most interested in getting this done as soon as possible. I look forward to your response.

Sincerely,



Matthew J. Kallial  
Attorney at Law



City of  
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Maryland Heights, MO 63043  
t: 314.291.6550  
f: 314.291.7457  
www.marylandheights.com

## PLANNING COMMISSION RECOMMENDATION TO CITY COUNCIL

Approval of amendments to Section 25, Zoning Code, of the Municipal Code to correct and clarify regulations regarding site plan review, parking, and wireless communication antennas; and to clarify the definition of “sexually oriented business”

- The amendment will apply citywide.
- The public hearing was held on March 22, 2016.
- The Planning Commission made a unanimous recommendation for approval of the draft ordinance on March 22, 2016.

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This update amends the Zoning Code to reflect established policies and interpretations including:

- Clarifies that accessory structures less than 100 square feet may require site plan review
- Clarifies that the Building Commissioner and Floodplain Administrator are not necessarily the same person
- Clarifies that the City Planner, City Engineer, etc. may appoint a designee to perform certain reviews
- Clarifies that the requirements of MSD and/or Howard Bend Levee District must be satisfied
- Clarifies that necessary approvals from other agencies must be received as part of site plan approval process
- Clarifies that expansions or additions to existing parking areas are subject to the regulations of Section 25-14, Parking and Loading Regulations
- Clarifies that antennas may be added to light poles in the public right-of-way as long as the height of the pole is not increased by more than five feet
- Clarifies the definition of “Sexually Oriented Business” as follows: “...less than a full opaque **fabric** covering...”

Submitted – April 13, 2016

Michael Zeek, AICP  
CITY PLANNER



City of  
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2344 McKelvey Road  
Maryland Heights, MO 63043  
Tel: 314-738-2599  
Fax: 314-738-2598  
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**MEMORANDUM**

**To:** Mayor Moeller  
**From:** Mary Vaughan  
**Re:** Aquaport Food Service Product Contract  
**Date:** April 21, 2016

The Parks and Recreation Department solicited sealed bids for Aquaport Food Product Contract. The bid will cover the 2016 season with an option to renew for 2017 and 2018. We assessed not only cost but equipment availability, delivery services, and minimum purchase requirements. Please see the attached bid tabulation for more information.

<u>Vendor</u>	<u>Price</u>	<u>Equipment</u>	<u>Delivery</u>
R.L. Mueller	\$22,661	yes	no minimum order/same day
Kohl Wholesale	\$23,133	No nacho cheese	\$300 minimum order/no
CR Frank	\$24,835	yes	\$100 minimum order/yes
Middendorf	\$29,485	???	\$500 minimum order/no

Mueller is the low, qualified bidder at \$22,661. They have provided this service in the past. Staff is very happy with service, delivery and product. They also provide all additional equipment which saves the expenses of purchasing.

I would like to recommend contracting with R.L. Mueller for food service products for the 2016 Aquaport season, with the renewal option.

If you concur with this recommendation, I like to further recommend including this item on the April 21, 2016 Council meeting for approval.