



COUNCIL MEETING AGENDA

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED.
By: JoAnn Cova, City Clerk Date 08/11/16 Time: 2:00 pm.

City Council Meeting
Maryland Heights Government Center
11911 Dorsett Road
Thursday – August 18, 2016 – 7:00 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL** Mayor M. Moeller
Council Members: K. Baker, J. Carver, C. Caverly, E. Dirck, Jr.,
D. Hunt, A. McCormick, G. Park, N. Rhea
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
 - a. Regular Meeting 08/04/2016
 - b. MPLD Workshop Meeting 08/09/16
- F. APPOINTMENTS & PRESENTATIONS**
 - a. Planning and Zoning Commission
- G. PUBLIC FORUM – Mayor Moeller to recognize any visitors who wish to speak on city matters**
- H. COUNCIL COMMENTS**
- I. MAYOR’S REPORT, COMMENTS**
- J. REPORTS OF OTHER OFFICERS**
 - 1. City Administrator’s Report
 - 2. City Clerk’s Report
 - a. Certification of Legislation Posted
 - b. Invoice Report Submitted for the Record
 - 3. City Attorney’s Report
- K. OLD BUSINESS**
- L. NEW BUSINESS**
 - 1. Motion to approve the purchase of systems furniture from Color Art Integrated Interiors in the amount of \$82,000 including contingency

2. **Motion to approve purchase of desk chairs for the Maryland Heights Community Center from Interior Investments/Herman Miller in the amount of \$14,560**
3. **Motion to approve the purchase of new mailing machine and folding machine from Sawyer Mailing Systems for \$13,735 pursuant to State of Missouri Contract# C112169002**
4. **Bill __, a proposed ordinance authorizing a negotiator services agreement with O.R. Colan Associates for the acquisition of real property and rights-of-way related to Fee Fee Road Improvements (Schuetz Road to the railroad tracks)**
5. **Bill __, a proposed ordinance repealing Ordinance 2014-3914 and enacting a new ordinance in lieu thereof, establishing a code of ethics for the City of Maryland Heights, providing for the disclosure of potential conflicts of interest and substantial interests for certain officials of the city, pursuant to the provisions of Section 105.483 and 105.485 RSMo, as amended, and requirements of the Missouri Ethics Commission**
6. **Bill __, a proposed ordinance enacting a conditional use permit authorizing landscaping services at 1873 Craig Road (Petition of Kapp's Green Lawn with the consent of Plaza West Investors, LLC)**

M. A vote may be taken to close part of the meeting for discussion of matters of pending litigation, legal action/advice, personnel, and/or acquisition of property involving the City in accordance with Section 610-021 RSMo.

N. ADJOURNMENT

The City of Maryland Heights is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 291-6550 Voice (V) or use Relay Missouri 1-800-735-2966 TDD at least 48 hours in advance of the meeting and communicate your needs.



MINUTES

REGULAR CITY COUNCIL MEETING
Maryland Heights Government Center
August 18, 2016 – 7:00 p.m.

CALL TO ORDER

A meeting of the City Council of the City of Maryland Heights was held on Thursday, August 18, 2016, at the Government Center, 11911 Dorsett Road. Mayor Moeller presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Moeller led the Pledge of Allegiance.

ROLL CALL

Council Members Present

Council Members Absent

- Councilwoman Baker
- Councilman Carver
- Councilman Caverly
- Councilman Dirck
- Councilman Hunt
- Councilwoman McCormick
- Councilman Park
- Councilman Rhea

Following roll call, the City Clerk reported a quorum was present.

Also present were: B. Carson, Chief of Police, D. Watson, Director of Finance, W. Oldroyd, Director of Community Development, G. Macaluso, Communications Manager, Mary Jo Dessieux, Interim Director of Parks and Recreation, B. Pearl, Director of Public Works, and J. Cova, City Clerk.

APPROVAL OF AGENDA

Moved by Councilman Carver, seconded by Councilman Rhea, and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
08/04/16 –Regular
08/09/16 - Workshop

Moved by Councilwoman Baker, seconded by Councilwoman McCormick and unanimously carried, to approve the regular meeting minutes of August 4, 2016 and the workshop meeting minutes of August 9, 2016.

APPOINTMENTS AND PRESENTATIONS

Mayor Moeller appointed Mr. Joe Decker as a member of the Planning and Zoning Commission to an unexpired four-year term ending April 2018 and Mr. Michael Devereux as a member of the Planning and Zoning Commission to an unexpired four-year term ending April 2019.

Moved by Councilman Caverly, seconded by Councilman Rhea and unanimously carried, to approve the appointments as made.

PUBLIC FORUM

None

COUNCIL COMMENTS

1. Councilman Rhea stated there would be a Parks and Recreation Council Committee Meeting on Wednesday, August 24th at 5:30 p.m. at the Community Center. Councilman Rhea also stated that there would be a concert in Creve Coeur Park on Friday, August 19th at the Tremayne Shelter. The concert begins at 7:00 p.m. with a children's hour beginning at 6:00 p.m.
2. Councilman Caverly stated there would be a Finance and Administration Committee meeting on Monday, August 29th at 6:30 p.m. at the Government Center.

MAYOR'S REPORT

1. The next regular meeting is Thursday, September 1, 2016 at 7:00 p.m.
2. Mayor Moeller requested an Executive Session following New Business to discuss matters of personnel.

CITY ADMIN. REPORT

City Administrator James Krischke stated there would be a tour of the new community center prior to the next meeting at 5:30 p.m.

CITY ATTORNEY'S REPORT

None

CITY CLERK'S REPORT

Certification of Legislation

The City Clerk certified for the record that all legislation on the Agenda, as approved, was posted and available for public inspection and was also posted on the city's website.

Invoice Report Received
for the Record

The invoice report certified by David Watson, attached hereto and made a part of these minutes, was accepted for the record as submitted.

ATTACHMENT 2016-08-18-A: Invoices Report, pp. 1-6 in the amount of \$1,292,003.51 certified by David Watson, Director of Finance.

Economic Development
Commission Resolution

The City Clerk stated for the record that the Economic Development Commission submitted a Resolution supporting the Millpark Commerce Center Redevelopment Project.

ATTACHMENT 2016-08-16-B: Economic Development Commission Resolution - Millpark Commerce Center

NEW BUSINESS

Motion

Systems furniture for the
Community Center – Color
Art Integrated Interiors,
LLC.

Moved by Councilman Rhea, seconded by Councilman Caverly and unanimously carried to approve the purchase of Steelcase, Inc. systems furniture provided by Color Art Integrated Interiors, LLC in the amount of \$78,000 with a contingency of \$5,000 and make supporting documentation part of the record.

ATTACHMENT 2016-08-18-C: Memorandum dated August 15, 2016 to Jim Krischke, City Administrator from Bryant Pearl, P.E., Director of Public Works, Subj: Community Center Furnishings, Steelcase Systems Furniture, Color Art Integrated Interior, LLC

Motion

Purchase of Aeron Task
Chairs for the Community
Center-Interior Investments
of St. Louis, LLC/Herman
Miller, Inc.

Moved by Councilman Caverly, seconded by Councilman Hunt and unanimously carried, to approve the purchase of the Aeron Task Chairs for the new Community Center from Interior Investments of St. Louis, LLC/Herman Miller, Inc. in the amount of \$14,560.00 and make supporting documentation part of the record.

ATTACHMENT 2016-08-18-D: Memorandum dated August 15, 2016 to Jim Krischke, City Administrator, from Bryan Pearl P.E., Director of Public Works, Subj: Community Center Furnishings, Herman Miller Task Chairs.

Motion

Purchase Neopost Mailing
and Folding Machines from
Sawyer Mailing Systems

Moved by Councilman Carver, seconded by Councilwoman McCormick and unanimously carried, to approve the purchase of a new Neopost Model IN-70 mailing and Model DS-63 folding machine from Sawyer Mailing Systems for the purchase price of \$13,735 per the State of Missouri

Contract #C1112169002 and make supporting documentation part of the record.

ATTACHMENT 2016-08-18-E: Memorandum dated August 10, 2016 to Mayor Moeller and City Council, from David V. Watson, Director of Finance, Subj: Mail Equipment

Bill 4218

Negotiator Services
Contract – O.R. Colan, Fee
Fee Road Improvements
(Assigned Ord. No. 2016-4155)

Councilman Dirck excused himself from participating on Bill 4218.

Bill 4218 was introduced, an ordinance authorizing a negotiator services agreement with O.R. Colan for the acquisition of real property and rights-of-way related to Fee Fee Road Improvements (Schuetz Road to the railroad tracks).

Moved by Councilman Rhea, seconded by Councilman Caverly and unanimously carried to approve the first reading of Bill 4218 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded by Councilwoman Baker, to approve the second reading of Bill 4218 by title only.

The vote thereon was as follows:

Councilman Caverly	“Aye”
Councilman Dirck	Not Participating
Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”

Bill 4218 passed 7 Aye, 0 Nay, 1 Not Participating, to be submitted to the Mayor for approval.

ATTACHMENT 2016-08-18-F: Memorandum dated August 10, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, P.E., Director of Public Works, Subj: Fee Fee Improvement and Bridge Removal (Schuetz Road to Dorsett Road)

Bill 4219

Enacting Ethics Ordinance
Missouri Ethics

Bill 4219 was introduced, an ordinance repealing Ordinance 2014-3914 and enacting a new ordinance in lieu thereof, establishing a Code of Ethics for the City of Maryland Heights, providing for the disclosure of potential

Commission
(Assigned Ord. No. 2016-
4156)

conflicts of interest and substantial interests for certain officials of the city, pursuant to the provisions of Section 105.483 and 105.485 RSMO, as amended and requirements of the Missouri Ethics Commission.

Moved by Councilwoman Baker, seconded by Councilman Caverly and unanimously carried, to approve the first reading of Bill 4219 by title only.

Moved by Councilman Carver, seconded by Councilwoman Baker, to approve the second reading of Bill 4219 by title only.

The vote thereon was as follows:

Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”
Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”

Bill 4219 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

Bill 4220
CUP – Landscaping
Services – 1873 Craig
Road (Kapp’s Green Lawn)
(Assigned Ord. No. 2016-
4157)

Bill 4220 was introduced, an ordinance enacting a conditional use permit authorizing landscaping services at 1873 Craig Road (Petition of Kapp’s Green Lawn with the consent of Plaza West Investors, LLC).

Moved by Councilman Rhea, seconded by Councilwoman McCormick and unanimously carried, to approve the first reading of Bill 4220 by title only and make supporting documentation part of the record.

Moved by Councilman Dirck, seconded by Councilman Caverly, to approve the second reading of Bill 4220 by title only.

The vote thereon was as follows:

Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilwoman McCormick	“Aye”
Councilman Park	“Aye”

Councilman Rhea "Aye"
Councilwoman Baker "Aye"
Councilman Carver "Aye"

Bill 4220 passed 8 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-08-18-G: Planning Commission recommendation to City Council dated August 10, 2016 submitted by Michael Zeek, AICP, City Planner, Subj: Conditional Use Permit to allow landscaping services at 1873 Craig Road.

Executive Session (closed)

Moved by Councilman Hunt, seconded by Councilwoman Baker, to adjourn to Executive Session at 7:18 p.m. to discuss matters of personnel.

The vote thereon was as follows:

Councilman Caverly "Aye"
Councilman Dirck "Aye"
Councilman Hunt "Aye"
Councilwoman McCormick "Aye"
Councilman Park "Aye"
Councilman Rhea "Aye"
Councilwoman Baker "Aye"
Councilman Carver "Aye"

Motion to adjourn to Executive Session carried 8 Aye, 0 Nay.

Reconvene

Moved by Councilman Caverly, seconded by Councilman Dirck and unanimously carried to reconvene to regular session at 9:46 p.m.

Amendment

Moved by Councilman Caverly, seconded by Councilman Rhea and unanimously carried, to amend the agenda to add Resolution 2016-1218 related to employee assessment.

Resolution 2016-1218
Assessment Services
Contract – All Departments

Resolution 2016-1218 was introduced, a resolution authorizing the City Administrator to enter into a contract with a third party firm specializing in the review and assessment of police department operations and further authorizing the City Administrator to seek contracts for assessment services of all city departments.

Moved by Councilman Dirck, seconded by Councilman Caverly and unanimously carried to approved Resolution 2016-1218 as read in entirety.

Adjourn

There being no further business, moved by Councilman Rhea, seconded by Councilwoman Baker to adjourn at 9:53 p.m.

JoAnn M. Coza
CITY CLERK

September 1, 2016
DATE



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
A GRAPHIC RESOURCE INC	City Newsletter	5,290.00
AFLAC	July 2016	2,238.76
ALL STAR	Parts & Supplies	175.28
AMEREN	Street Light Services	36,747.96
AMEREN	Various City Electric Services	15,008.34
AMERICAN DOCUMENT DESTRUCTION	Document Destruction Services	70.00
AMERICAN WATER TREATMENT INC	Chemical Water Treatment	229.27
ANDERSON, CHRISTINA	Room Deposit Refund	150.00
ANDERSON, MATHEW	TSCL Payment	100.00
ANTHON, NICHOLAS	Travel Advance	944.39
ASKR CONSTRUCTION LLC	Bond Refund	1,500.00
AT&T	Phone Services City Wide	301.37
AT&T	Phone Services City Wide	60.14
AT&T MOBILITY	Smart Phone Cellular Services/Data	744.02
AUSTIN, DON CARLOS	Court Bond Refund	100.00
AZAVAR AUDIT SOLUTIONS INC	Revenue Audit Services Gas/Electric	2,286.72
BLIGHT, KERIL	Activity Refund	20.00
BOB BARKER COMPANY INC	Holdover Blankets	120.53
BOESTER, RALPH	Room Deposit Refund	75.00
BROWN-MCQUARRIE, KIM	Activity Refund	112.00
BUETTNER, DIANNE	Petty Cash	84.00
C & C BOBCAT WORK	Truck Bed for Public Works Vehicle	1,500.00
C & R MECHANICAL COMPANY	Replacement Of Leaking Boiler Pump	5,037.45
CANTEEN REFRESHMENT SERVICES	Coffee Service	117.53
CANTEEN REFRESHMENT SERVICES	Coffee Service	109.33
CARRUTH-RASMUSSEN, LYNN	Activity Refund	106.00
CARTER WATERS	Supplies	189.24
CENTRAL SAFETY & FIRST AID LLC	First Aid Supplies	52.66
CHARTER COMMUNICATIONS	Internet Services	1,200.00
CHYU, KYUNG JA	Occupancy Permit Refund	15.00
CINTAS CORPORATION	Safety Glasses	103.20
CINTAS CORPORATION	First Aid Supplies	152.92
CIRCUS KAPUT	Summer Concert Series	330.00
COLONIAL SUPPLEMENTAL	August 2016	54.00



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
CONCRETE DESIGN	Concrete Pad	5,191.00
DAVIDSON, KAREN	Utility Tax Rebate	151.75
DELIA, JOSEPH	Travel Advance	191.25
DELIA, MATT	CI Funds	1,000.00
DELTA GASES	Tank Rental	102.30
DESSIEUX, MARY JO	Mileage Reimbursement	17.39
DNT	Toner	1,348.00
DOC'S HARLEY DAVIDSON	Parts	1,908.20
ED ROEHR SAFETY PRODUCTS	Supplies	478.00
ENERGY PETROLEUM COMPANY	Diesel Fuel	1,587.98
FACTORY MOTOR PARTS CO	Machinery and Supplies	4,055.75
FAMILY SUPPORT PAYMENT CENTER	Garnishment	2,268.50
FERRELLGAS	Propane For Mowers	277.29
FIDELITY SECURITY/EYE MED	August 2016	1,060.90
FINK BADGE	Uniform Name Bars	58.29
FLEIG, DANIEL	Travel Advance	1,071.00
FORMAX	Business Cards	545.77
FRED WEBER, INC.	Rock/Landfill	547.33
FRONT RANGE TRAINING	Front Range Training Fee-Wagner	600.00
FROST ELECTRIC SUPPLY	Electrical Parts & Supplies	549.10
GASPERONI, ANTHONY	Travel Advance	306.00
GAY, ALICIA	Mileage Reimbursement	52.99
GAY, ALICIA	Tuition Reimbursement 2016	1,209.60
GERSHENSON CONSTRUCTION	Adie Road Phase III Construction	304,965.05
GILMORE & BELL PC	Professional Services	5,310.00
GR ROBINSON SEED CO	Seed And Fertilizer	2,304.00
GRAINGER	Supplies	192.10
GRAINGER	Supplies	508.72
GREG'S AUTO SERVICE & REPAIR	Emissions Testing	24.00
H&G/SCHULTZ DOOR	ID Badge Cards	550.00
HATHORN, DIANNE	Tuition Reimbursement	825.00
HEITERT, ROBERT	Travel Reimbursement	322.22
HENNESSEY, DIANA	Court Bond Refund	600.00
HENRY PLUMBING SUPPLY CO	Plumbing Supplies	441.47

City of Maryland Heights
Attachment "A"
August 18, 2016



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
HERMAN, MEGAN	Mileage Reimbursement	55.35
HOME DEPOT	Supplies	699.31
HORNER & SHIFRIN	Fee Fee Road Improvements and Bridge Removal Design	7,547.25
HORNER & SHIFRIN	Dorsett Road Great Streets Preliminary D	14,507.40
HTE TECHNOLOGIES	Parts	19.84
HUFF, ROSE	Refund	30.00
IALEFI	2016-2017 Membership Dues	110.00
ICMA-RC	Monthly Deferred Compensation	541.75
ICMA-RC	Deferred Compensation	14,872.67
ICMA-RC	Roth IRA Payment	1,107.76
IN THE STUDIO LLC	Cultural Arts-Summer Concert	1,000.00
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	266.81
IPMA-HR	Membership Renewal	149.00
IRON MOUNTAIN RECORDS MGMT	Off Site Storage	363.54
JACKSON & ASSOCIATES	Legislative Liaison 2016	6,930.00
JEM EASEMENT AND RIGHT OF	Brookside Addition Sidewalk Property Acquisition	2,360.00
K & K SUPPLY	Supplies	262.18
KDH DEFENSE SYSTEMS, INC	Tactical Vests	1,263.86
KENNISTON, TERRY	Travel Advance	540.50
KOPYTEK INC	Office Supplies	653.84
LACLEDE GAS CO	Various City Gas Services	602.81
LEON UNIFORM	Uniforms	1,853.83
LEXISNEXIS RISK DATA MGMT INC	Data Base User Fees	302.45
MABOI	MABOI Seminar-Adam Knock	25.00
MCMAHON BERGER PC	Professional Services	14,346.25
MCMAMARA, CHRIS	Travel Advance	484.32
MEDNIK WIPING MATERIALS CO	Janitorial Supplies	561.75
METRO FILL DEVELOPMENT	Landfill	700.00
METROPOLITAN ST LOUIS SEWER	Various City Sewer Services	98.77
MIDWEST POOL MANAGEMENT	Aquaport Repairs	183.60
MIDWEST POOL MANAGEMENT	Parts & Supplies	928.14
MILBRADT LAWN EQUIPMENT CO	Parts & Supplies	26.49
MISSOURI ASSOCIATION OF	2016 MACE Annual Meeting-Williams	250.00
MISSOURI DEPARTMENT OF REVENUE	Monthly Sales Tax Report-July 2016	35.00

City of Maryland Heights
Attachment "A"
August 18, 2016



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
MISSOURI DEPT. OF REVENUE	Monthly Missouri Withholding Tax	153.00
MISSOURI DEPT. OF REVENUE	Missouri Withholding Tax	22,276.00
MISSOURI LAGERS	July 2016	181,148.76
MISSOURI LAWYERS MEDIA	Bids	128.80
MISSOURI MUNICIPAL LEAGUE	Conference Registration	322.00
MISSOURI STATE TROOPERS ASSC	Conference Fees	395.00
MPR SUPPLY	Irrigation Parts	31.28
MUNICIPAL LEAGUE OF METRO	Municipal League Dues	7,122.00
N B WEST CONTRACTING CO	2016 Pavement Maintenance Asphalt Overlay	63,023.00
NEWEGG BUSINESS INC	Computer Supplies	3.99
NEWEGG BUSINESS INC	Computer Supplies	50.99
NORTH STAR DISTRIBUTING	Concession Items	321.42
OCCUPATIONAL HEALTH CENTERS	D & A Testing	643.00
OCCUPATIONAL HEALTH CENTERS	D & A Testing	126.00
OHIO CHILD SUPPORT PAYMENT	Garnishment	93.23
P & L PRODUCTS	ID Cards	45.00
PAGANO, JOHN	Travel Advance	645.00
PAPERNER, HOWARD	Legal Services	2,679.00
PAT KELLY EQUIPMENT COMPANY	Parts	149.60
PECKHAM GUYTON ALBERS & VEITS	Professional Services	3,150.00
PHELPS, HEATHER	Park Refund	65.00
PPG ARCHITECTURAL COATINGS	Paint	23.14
PRESIDIO SYSTEMS ENGINEERING	GPS Device	252.00
PUNDMANN FORD	Parts & Supplies	242.58
RAINERI BUILDING MATERIALS INC	Concrete	7,685.75
RELIANCE STANDARD LIFE	August 2016	9,802.00
REYNOLDS COUNTY COURT	Court Bond Refund	500.00
RICOH USA INC	Copiers	2,785.53
ROBINSON, LEONARD	Travel Advance	484.32
ROYAL PAPERS INC	Janitorial Supplies	662.64
ROYAL PAPERS INC	Janitorial Supplies	373.50
SACHS ELECTRIC COMPANY	Bond Refund	100.00
SAINT LOUIS COMPOSTING INC	Topsoil	166.00
SAINT LOUIS COMPOSTING INC	Landfill	212.00



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
SAM'S CLUB	Supplies	2,632.92
SAM'S CLUB	Supplies	2,613.30
SCHMID, VICTORIA	Activity Refund	122.00
SCHMITTEL'S NURSERY	Topsoil	99.00
SCHWEND, BUZ	Sign Permit Refund	100.00
SCOTT'S POWER EQUIPMENT INC	Mowing Crew Supplies	7.80
SITEONE LANDSCAPE SUPPLY LLC	Parts For Sprayer	83.62
SPECIALTY MAILING	Newsletter	542.63
SPENCER CONTRACTING COMPANY	2016 Pavement Concrete Construction	120,630.38
ST CHARLES COUNTY	Court Bond Refund	108.00
ST LOUIS COUNTY TREASURER	CIT Court Fees	1,200.00
STARBEAM SUPPLY CO	Electrical Parts & Supplies	235.71
STATE OF MISSOURI UNCLAIMED	Unclaimed Bonds	5,889.00
STEINAU, MARGEAU	Instructor Fees	35.00
SULLIVAN, REGINA	Aquaport Refund	100.00
SUNTRUP FORD WESTPORT	Parts & Supplies	137.73
THE DANIEL AND HENRY CO	Notary Bond-T Manselle	50.00
THE DANIEL AND HENRY CO	Notary Bond-J Buckley	50.00
THE HOME CITY ICE COMPANY	Ice	243.00
THE PET DOCTOR	Canine Shots	39.00
THE SHERWIN WILLIAMS CO	Paint & Supplies	170.52
TOPE PLUMBING	2016 Sanitary Sewer Lateral Repairs	24,951.75
TOTAL LOCK & SECURITY	Door Repairs	205.00
U. S. TREASURY	Monthly Federal Withholding Tax	1,964.74
U. S. TREASURY	Federal Withholding Tax	150,262.81
UNITED STATES BEEF CORPORATION	Incarceration Meals	1,760.74
VERIZON WIRELESS	Cellular Service/Data City Wide	2,888.73
VERIZON WIRELESS CDPD	CDMA Fees	2,280.57
VIKING-CIVES MIDWEST INC	Supplies	341.87
VISA CARD CENTER	Trash Hauling Services	156,671.02
VISA CARD CENTER	Visa Purchases	5,971.24
WARRINGTON, CAROL	Activity Refund	50.00
WAYNE, TAMIKA	Room Deposit Refund	75.00
WEBER CHEVROLET	Parts	339.07



City of
MARYLAND HEIGHTS

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>
WEDGE TIRE	Tires	231.00
WESCHE, MICHELLE	Park Refund	40.00
WEX BANK	Fleet Fuel Purchases-July 2016	12,586.20
WISE EL SANTO CO., INC.	Gloves	108.80
WP WHOLESALE	Repair Parts	147.88
ZEP SALES & SERVICE	Janitorial Supplies	92.70
ZURICH NORTH AMERICA	August 2016	457.72
	Grand Total	<u>1,292,003.51</u>

I HEREBY CERTIFY THAT THE ABOVE EXPENDITURES ARE PRESENTED PURSUANT TO
AND IN COMPLIANCE WITH ALL STATE AND CITY ORDINANCES

David V. Watson

DAVID V. WATSON, DIRECTOR OF FINANCE

**RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMISSION OF THE CITY OF
MARYLAND HEIGHTS, MISSOURI, EXPRESSING ITS RECOMMENDATIONS TO THE
CITY COUNCIL OF THE CITY OF MARYLAND HEIGHTS, MISSOURI, WITH RESPECT TO
THE MILLPARK COMMERCE CENTER DEVELOPMENT PLAN AND THE REAL
PROPERTY TAX ABATEMENT DESCRIBED THEREIN**

WHEREAS, the City Council of the City of Maryland Heights, Missouri (the “City Council”), has created the Economic Development Commission of the City of Maryland Heights, Missouri (the “Commission”); and

WHEREAS, pursuant to Section 2-1037 of the Maryland Heights Municipal Code, the Commission, among other duties, makes “recommendations to the City Council as to desirable legislation concerning actions, plans or programs designed to promote economic development in the City;” and

WHEREAS, pursuant to Section 20-134 of the Maryland Heights Municipal Code, the Commission shall review any development plan submitted to the City pursuant to Section 20-133 of the Maryland Heights Municipal Code; and

WHEREAS, Casemark Realty, LLC (the “Developer”) has submitted an application for real property tax abatement (the “Application”) pursuant to Chapter 353, RSMo. (“Chapter 353”) relating to the redevelopment of an approximately 8.85-acre area encompassing the following street addresses in the City: 2315 Millpark Drive, 11220 Mueller Lane and 11224 Mueller Lane (the “Redevelopment Area”); and

WHEREAS, on July 25, 2016, the Developer and the Millpark Commerce Center Redevelopment Corporation (the “Corporation”) submitted the Millpark Commerce Center Development Plan (the “Development Plan”) pursuant to Section 20-133 of the Maryland Heights Municipal Code; and

WHEREAS, the Development Plan the clearance of the existing improvements and blighted conditions in the Redevelopment Area and the construction of an approximately 100,000 square foot office/warehouse facility; and

WHEREAS, attached to the Development Plan is a report from Duff & Phelps LLC dated July 12, 2016 (the “Blighting Study”), describing certain blighting factors present in the Redevelopment Area that support a finding that the Redevelopment Area is a “Blighted Area” as that term is defined in Chapter 353; and

WHEREAS, on August 16, 2016, the Commission held a public hearing regarding the Development Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT COMMISSION OF THE CITY OF MARYLAND HEIGHTS, MISSOURI, AS FOLLOWS:

Section 1. The Commission hereby finds that:

a. The Redevelopment Area qualifies as a “Blighted Area” pursuant to Chapter 353 for the reasons described in the Blighting Study.

b. The redevelopment activities described in the Development Plan are likely to cure the factors that cause the Redevelopment Area to be blighted.

c. Due to the blighting factors present in the Redevelopment Area and the extraordinary costs of development that would be reasonably incurred to remediate the blight, it is unlikely that the Redevelopment Area will be redeveloped in the manner described in the Application without the use of public incentives.

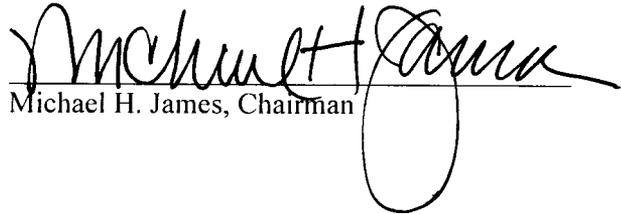
d. The requested level of ad valorem property tax abatement is necessary for the proposed redevelopment activities to occur.

Section 2. The Commission recommends to the City Council that the City Council follow all procedures required by Chapter 353 and applicable local ordinances to:

a. Approve the Development Plan.

b. Enter into a redevelopment agreement with the Developer and the Corporation, which redevelopment agreement shall prescribe the terms upon which real property tax abatement pursuant to Chapter 353 may be granted by the City.

ADOPTED by the Economic Development Commission of the City of Maryland Heights, Missouri, this 16 day of August 2016.


Michael H. James, Chairman



MEMORANDUM

DATE: August 15, 2016

TO: Jim Krischke
City Administrator

FROM: Bryan Pearl, P.E.
Director of Public Works

SUBJECT: Community Center
Furnishings – Steelcase Systems Furniture
Color-Art Integrated Interior, LLC

Plans for the furniture for the offices throughout the new Community Center have been developed. We worked to keep the same format that was developed for the Government Center and we would propose using the same Steelcase systems furniture to maintain interchangeability of structural components.

Color-Art Integrated Interiors, LLC is the local dealer for Steelcase, Inc. In addition, Steelcase, Inc. has a cooperative procurement contract as part of the National Joint Purchasing Alliance (NJPA).

Color-Art has developed a proposal including materials, delivery and installation for us using the NJPA pricing in the amount of \$78,000.00. We are recommending that the City Council approve this purchase with a \$5,000.00 contingency to handle any field changes that are required.

MOTION TO APPROVE THE PURCHASE OF STEELCASE, INC. SYSTEMS FURNITURE FOR THE NEW COMMUNITY CENTER FROM COLOR-ART INTEGRATED INTERIORS IN THE AMOUNT OF \$78,000.00 WITH A CONTINGENCY OF \$5,000.00



MEMORANDUM

DATE: August 15, 2016

TO: Jim Krischke
City Administrator

FROM: Bryan Pearl, P.E.
Director of Public Works

SUBJECT: Community Center
Furnishings – Herman Miller Task Chairs

We have obtained pricing from Interior Investments of St. Louis, LLC, the local dealer for Herman Miller, Inc. for Aeron Task Chairs for the new community center. These are the chairs that will be used with the offices and systems furniture. They are also the same chairs we are using at the Government Center. These chairs carry a 10 year warranty and have held up well from our original order.

Interior Investments of St. Louis, LLC has proposed pricing of \$14,560 for 20 chairs using U.S. Communities pricing which is another national cooperative purchasing agreement that we have taken advantage of in the past.

MOTION TO APPROVE THE PURCHASE OF THE AERON TASK CHAIRS FOR THE NEW COMMUNITYCENTER FROM INTERIOR INVESTMENTS OF ST. LOUIS, LLC/ HERMAN MILLER, INC. IN THE AMOUNT OF \$14,560.00.



City of
MARYLAND HEIGHTS

11911 Dorsett Road
Maryland Heights, MO 63043
t: 314.291.6550
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www.marylandheights.com

FINANCE DEPARTMENT

DATE: August 10, 2016
TO: Mayor and City Council
FROM: David V. Watson
Director of Finance
SUBJECT: Mail Equipment

The city currently leases mailing equipment (postage machine, folding machine, interface equipment) from Neopost at a monthly cost of \$652.78 (annually \$7,833.36; \$47,014 over the five-year lease cycle). The current five-year lease matured in June of 2016 and replacement equipment needs to be procured through lease or purchase.

The current mailing equipment has performed very well and has only had eleven reported issues over the entire five (5) year lease. Employees find the current equipment easy to use and have given no feedback for improvements needed. Given the reliability and ease of use, we have decided to look at the updated models of this equipment. We have also decided to not include Maintenance in the purchase/lease as the equipment tends to have few issues that we can address in house or deal with on a time and materials basis.

Pricing of the equipment was obtained from **Sawyer Mailing Systems** from the State of Missouri Contract # C1112169002 WSCA Contract and is shown below:

Purchase Price New Equipment		Leasing New Equipment	
	WSCA Price		WSCA Price
2 Flex Feeders Inserter	6,824	2 Flex Feeders Inserter	
IN700	3,045	IN700	All
Weigh Platform	780	Weigh Platform	Included
Dynamic Weighing Platform	2,697	Dynamic Weighing Platform	
Power Conditioning Line	-	Power Conditioning Line	
Side Exit Adjustable	<u>389</u>	Side Exit Adjustable	-
Purchase Price	<u>\$13,735</u>	Monthly Lease Price	\$347.50
		60 Month Contract Total	<u>\$20,850</u>

I would recommend the purchase of the new postage machine and folding machine instead of leasing. These machines are fairly simple and not so many moving parts and should last much longer than the five year lease thereby resulting in significant savings above the \$7,115 shown above. Funds for the purchase are currently available in the capital account of the Information Technology budget in the Finance Department.

We have leased from Neopost for the last 20 years and they have been a very reliable company. We are however moving to Sawyer Mailing Systems in Ballwin at this time as they have a very good reputation as well and offer lower rates on the meter rental part (\$54 per month vs \$62 per month) and lower time and material rates (\$205 per hour vs. \$240 per hour) for maintenance.

RECOMMENDATION

MOTION TO APPROVE THE PURCHASE OF A NEW NEOPOST MODEL IN-70 MAILING AND MODELDS-63 FOLDING MACHINE FROM SAWYER MAILING SYSTEMS FOR THE PURCHASE PRICE OF \$13,735 PER THE STATE OF MISSOURI CONTRACT # C1112169002.



MEMORANDUM

DATE: August 10, 2016

TO: Jim Krischke, City Administrator

FROM: Bryan Pearl, P.E.
Director of Public Works

SUBJECT: Fee Fee Improvement and Bridge Removal
(Schuetz Road to Dorsett Road)

Fee Fee Road is one of the local street projects within the Capital Improvement Program. The project is under design to provide a new roadway, enclosed storm drainage, and sidewalk along the corridor. The construction plans are being prepared for the next phase of the project.

Easement acquisition will be one of the new phases of the project. Qualifications were reviewed from the following four (4) firms who submitted for this type of work as follows:

Lochmueller Group
O.R. Colan Associates
Payken Consulting, LLC
JEM Easement and Right-of-Way Acquisition

We have had good experience with O.R. Colan Associates for acquisition on other projects. O. R. Colan Associates is on the list of the Missouri Department of Transportation to provide Right-of-Way Acquisition Services.

Funding is available in the FY2016 budget. The Public Improvements Committee recommends to approve O.R. Colan Associates in the amount of \$17,900.00 to provide acquisition services for this improvement project. This agreement for Acquisition Services is MoDOT's standard agreement which incorporates all language required for this project.



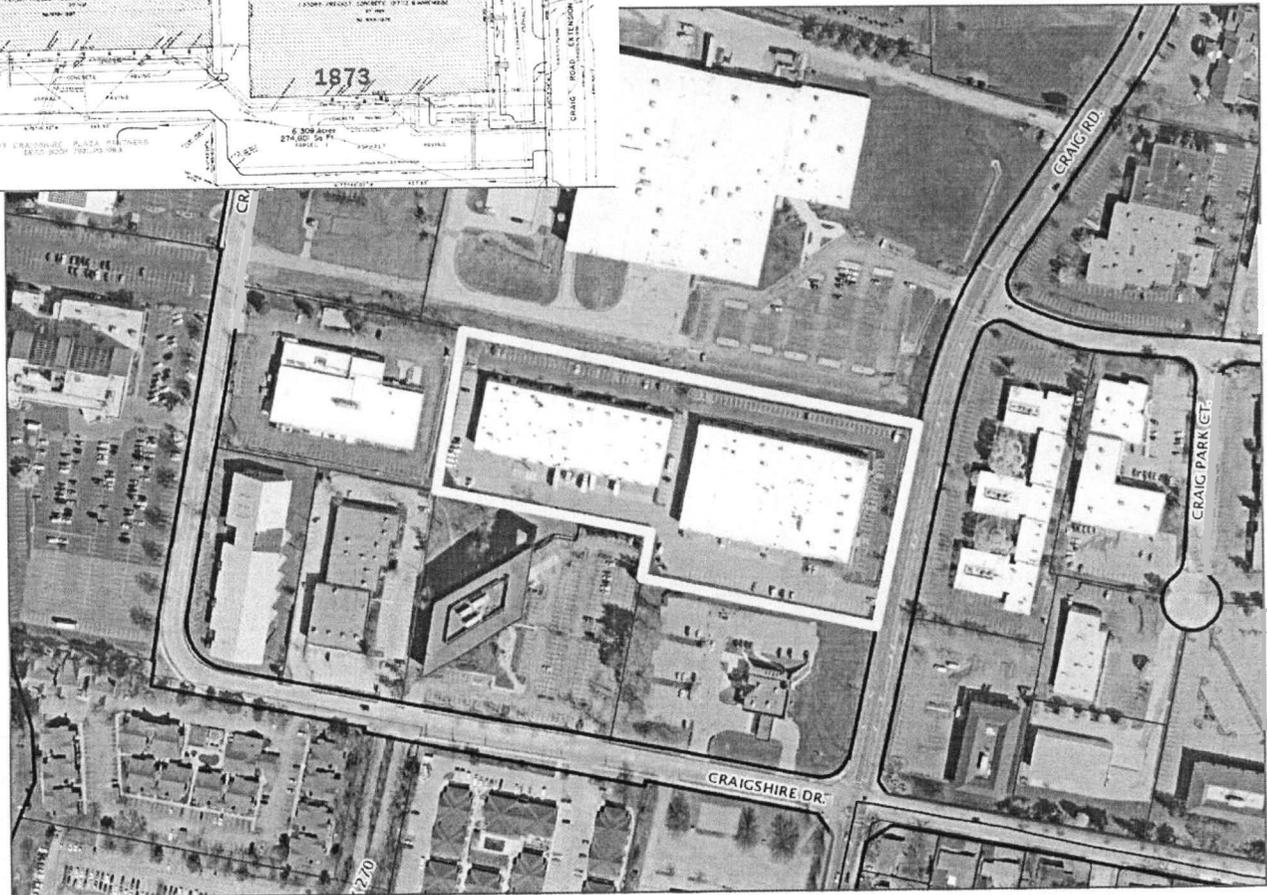
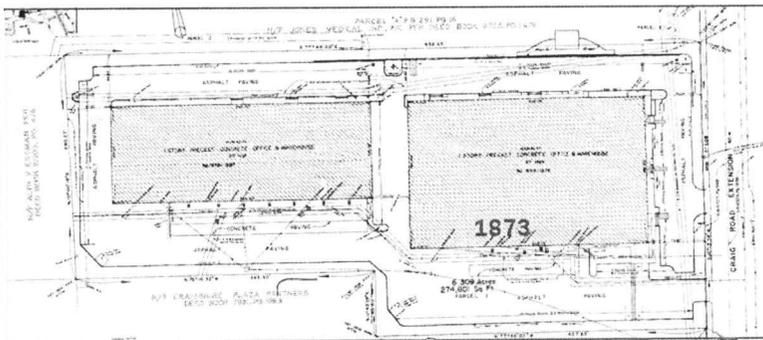
City of MARYLAND HEIGHTS

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PLANNING COMMISSION RECOMMENDATION TO CITY COUNCIL

Approval of a Conditional Use Permit to allow landscaping services at 1873 Craig Road.

- The property is in the “M-1” Office, Service, and Light Manufacturing District.
- The applicant is Kapp’s Green Lawn, Inc..
- The property is 6.31 acres in area and is in the Westport Planning Area.
- The Planning Commission made a unanimous recommendation for approval of the draft ordinance on August 9, 2016.



Submitted – August 10, 2016

Michael Zeek, AICP
CITY PLANNER