



City of MARYLAND HEIGHTS

11911 Dorsett Road
Maryland Heights, MO 63043
t: 314.291.6550
f: 314.291.7457
www.marylandheights.com

COUNCIL MEETING AGENDA

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED.

By: JoAnn Cova, City Clerk Date 10/17/16 Time: 2:00 pm.

City Council Meeting
Maryland Heights Government Center
11911 Dorsett Road
Thursday – October 20, 2016 – 7:00 p.m.

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL** Mayor M. Moeller
Council Members: K. Baker, J. Carver, C. Caverly, E. Dirck, Jr.,
D. Hunt, G. Park, N. Rhea
- D. **APPROVAL OF AGENDA**
- E. **APPROVAL OF MINUTES**
 - a. **Regular Meeting 10/6/2016**
- F. **APPOINTMENTS & PRESENTATIONS**
 - a. **Board of Adjustment**
- G. **PUBLIC FORUM – Mayor Moeller to recognize any visitors who wish to speak on city matters**
- H. **COUNCIL COMMENTS**
- I. **MAYOR’S REPORT, COMMENTS**
- J. **REPORTS OF OTHER OFFICERS**
 - 1. **City Administrator’s Report**
 - 2. **City Clerk’s Report**
 - a. **Certification of Legislation Posted**
 - b. **Invoice Report Submitted for the Record**
 - 3. **City Attorney’s Report**
- K. **OLD BUSINESS (None)**
- L. **NEW BUSINESS**
 - 1. **Motion to approve the purchase of stationary and high-density storage shelving for the new community center from Bradford Systems/Spacesaver under the U.S.**

Communities cooperative procurement agreement in the amount of \$48,500.00 with a contingency in the amount of \$4,500.00.

- 2. Motion to approve a retail liquor by the drink and Sunday liquor by the drink liquor license for Chihuahuas Inc. d/b/a Chihuahuas Bar & Grill, 12710 Dorsett Road
Managing Officer, Guillermina Lara**
 - 3. Res. __, a proposed resolution consenting to the assignment of rights to enter into a development agreement**
 - 4. Res. __, a proposed resolution creating a policy for recreation and facilities benefits to full-time and part-time employees of the City of Maryland Heights**
 - 5. Res. __, a proposed resolution declaring a parks and recreation piano as surplus property and authorizing the city administrator to dispose of the property without incurring costs for moving**
 - 6. Bill __, a proposed ordinance authorizing the Mayor to enter into a grading and clearing deposit agreement with McBride Maryland Oaks, LLC, and the escrow holder, regarding grading and clearing operations as part of the Maryland Oaks development located at 12410 McKelvey Road**
 - 7. Bill __, a proposed ordinance authorizing the Mayor to enter into a maintenance agreement with BWWP, LLC regarding a landscaping project adjacent to the Extended Stay Hotel (Homewood Suites) located at 2430 Old Dorsett Road**
 - 8. Bill __, a proposed ordinance repealing Ordinance 2014-3949 and enacting a new conditional use permit in lieu thereof to permit a machine shop at 2316 Schuetz Road (Petition of Pohlman, LLC with the consent of LDDC, Ltd.)**
 - 9. Bill __, a proposed ordinance approving the record plat of the Resubdivision of Lot 4 – Maryland Heights Subdivision (Petition of Herin Construction)**
 - 10. Bill __, a proposed ordinance repealing Ordinance 2016-4172 regarding the city classification plan and enacting a revised classification plan in lieu thereof by adding the position of building plans examiner**
- M. A vote may be taken to close part of the meeting for discussion of matters of pending litigation, legal action/advice, personnel, and/or acquisition of property involving the City in accordance with Section 610-021 RSMo.**
- N. ADJOURNMENT**

The City of Maryland Heights is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 291-6550 Voice (V) or use Relay Missouri 1-800-735-2966 TDD at least 48 hours in advance of the meeting and communicate your needs.



MINUTES

REGULAR CITY COUNCIL MEETING

Maryland Heights Government Center

October 20, 2016 – 7:00 p.m.

CALL TO ORDER

A meeting of the City Council of the City of Maryland Heights was held on Thursday, October 20, 2016, at the Government Center, 11911 Dorsett Road. Mayor Moeller presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Resident Dennis Winthrop led the Pledge of Allegiance.

ROLL CALL

Council Members Present

Council Members Absent

Councilwoman Baker
Councilman Carver
Councilman Caverly
Councilman Dirck
Councilman Hunt
Councilman Park
Councilman Rhea

Following roll call, the City Clerk reported a quorum was present.

Also present were: B. Carson, Chief of Police, W. Oldroyd, Director of Community Development, G. Macaluso, Communications Manager, M. Dessieux, Interim Director of Parks and Recreation, B. Pearl, Director of Public Works, D. Watson, Director of Finance, H. Paperner, City Attorney and J. Cova, City Clerk.

APPROVAL OF AGENDA

Moved by Councilman Rhea, seconded by Councilman Caverly to approve the agenda as submitted.

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to amend the agenda to remove Item 10 related to an amendment to the classification plan, and add Item 11, approving Supplement 37 to the Municipal Code.

Moved by Councilman Rhea, seconded by Councilman Carver and unanimously carried to approve the agenda as amended.

**APPROVAL OF
MINUTES
10/06/16 –Regular**

Moved by Councilwoman Baker, seconded by Councilman Caverly and unanimously carried, to approve the regular meeting minutes of October 06, 2016.

**APPOINTMENTS AND
PRESENTATIONS**

Board of Adjustment

Mayor Moeller appointed resident Lawrence Kenny as a member of the Board of Adjustment to a five-year term ending August 15, 2021. He also appointed resident Robyn Porath as an alternate member of the Board of Adjustment to an unexpired five-year term ending August 15, 2019.

Moved by Councilman Dirck, seconded by Councilman Park and unanimously carried, to approve the appointments as made.

**PUBLIC FORUM
Jodie Triplett**

Ms. Jodie Triplett, a partner in the business, Bob's Transmission on Zodiac Industrial Drive, read a list of accomplishments by Major Joe Delia. Ms. Triplett asked the Mayor and City Council to consider bringing Major Delia back from paid administrative leave.

COUNCIL COMMENTS

1. Councilman Rhea reminded all that the annual Halloween Parade at Westport Plaza would be held Thursday, October 27th at 6:00 p.m. He also stated that the Maryland Heights Centre would be closed for programming on October 31st but would be open for senior citizen rebates and voting.
2. Councilman Caverly stated that the Community Development and Neighborhood Preservation Committee meeting on Monday, Oct. 31st has been cancelled.
3. Councilman Carver stated there would be a joint meeting of the Council, Economic Development Commission and the Planning and Zoning Commission on Tuesday, November 15th at 5:30 p.m. in place of the regular Economic Development Committee meeting.
4. Councilman Dirck stated that he spoke with a representative from Cannon Design with regard to the original lighting proposed for the outside of the new community center. Originally the lights were supposed to change color. With the building material chosen, that plan was changed by staff and the architects.

Councilman Dirck asked the design team if there would be anyway to make the original lighting plan work. He said the architect is prepared to

make a presentation on this issue at a workshop before the next council meeting on November 3rd at 6:00 p.m.

MAYOR'S REPORT

1. The next regular meeting is Thursday, November 3, 2016 at 7:00 p.m.

CITY ADMIN. REPORT

City Administrator James Krischke requested an Executive Session following Old Business to discuss matters of personnel. Mr. Krischke also stated that the Council would need to schedule their annual budget workshop meeting.

CITY ATTORNEY'S REPORT

The City Attorney updated the Council on the status of the Tracfone class action case.

CITY CLERK'S REPORT

Certification of Legislation

The City Clerk certified for the record that all legislation on the Agenda, as approved, was posted and available for public inspection and was also posted on the city's website.

Invoice Report Received for the Record

The invoice report certified by David Watson, attached hereto and made a part of these minutes was accepted for the record as submitted.

ATTACHMENT 2016-10-20-A: Invoices Report, pp. 1-5 in the amount of \$1,158,787.13 certified by David Watson, Director of Finance.

NEW BUSINESS

Motion

Purchase of storage shelving for the new community center

Moved by Councilman Dirck, seconded by Councilwoman Baker and unanimously carried, to approve the purchase of stationary and high density storage shelving for the new community center from Bradford Systems/Spacesaver under the U.S. Communities Cooperative Purchase Agreement in the amount of \$48,500 with a contingency in the amount of \$4,500 and make supporting documentation part of the record.

ATTACHMENT 2016-10-20-B: Memorandum dated October 10, 2016 to Jim Krischke, City Administrator from Bryan Pearl, P.E., Director of Public Works, Subj: Community Center, Purchase of Storage Shelving, Bradford Systems/Spacesaver

Motion

Liquor Licenses for

Moved by Councilman Rhea, seconded by Councilman Caverly to approve retail liquor by the drink and Sunday by the drink liquor licenses for

Chihuahua, 12710 Dorsett Road

Chihuahua, Inc. d/b/a Chihuahua Bar and Grill, 12710 Dorsett Road, Managing Officer, Guillermina Lara and make supporting documentation part of the record.

ATTACHMENT 2016-10-20-C: Memorandum dated October 20, 2016 to Mayor and City Council from JoAnn M. Cova, City Clerk, Subj: Liquor License Request for Chihuahua, Inc., d/b/a Chihuahua Bar and Grill, Managing Officer – Guillermina Lara

Res. 2016-1225
Assignment of Rights –
Millpark Commerce Center

Resolution 2016-1225 was introduced, a resolution consenting to the assignment of rights to enter into a development agreement for Millpark Commerce Center.

Moved by Councilman Caverly, seconded by Councilman Carver and unanimously carried, to approve Resolution 2016-1225 by title only

Res. 2016-1226
Recreation Benefits for
City Employees

Resolution 2016-1226 was introduced, a resolution creating a policy for recreation and facilities benefits to full-time and part-time employees of the City of Maryland Heights.

Moved by Councilman Rhea, seconded by Councilman Park and unanimously carried, to approve Resolution 2016-1226 by title only and make supporting documentation part of the record.

ATTACHMENT 2016-10-20-D: Memorandum to Parks Council Committee, City Administrator from Mary Jo Dessieux, Interim Director of Parks and Recreation, Subj: City Employee- Recreation Benefits Proposal

Res. 2016-1227
Parks and Recreation
piano as surplus property

Resolution 2016-1227 was introduced, a resolution declaring a parks and recreation piano as surplus property and authorizing the city administrator to dispose of the property without incurring costs from moving.

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve Resolution 2016-1227 by title only.

Bill 4236
McBride Maryland Oaks
Grading and Clearing
Deposit Agreement

Bill 4236 was introduced, and ordinance authorizing the Mayor to enter into a grading and clearing deposit agreement with McBride Maryland Oaks, LLC and the escrow holder, regarding grading and clearing operations as part of the Maryland Oaks development located at 12410 McKelvey Road.

Moved by Councilman Caverly, seconded by Councilman Park and unanimously carried to approve the first reading of Bill 4236 by title only

(Assigned Ord. No. 2016-4173)

and make supporting documentation part of the record.

Moved by Councilman Park, seconded by Councilman Rhea, to approve the second reading of Bill 4236 by title only.

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Bill 4236 passed 7 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-10-20-E: Memorandum dated October 10, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, P.E., Director of Public Works, Subj: Grading and Clearing Deposit Agreement, Maryland Oaks

Bill 4237
Maintenance Agreement
BWWP, LLC – 2430 Old
Dorsett Road(*Assigned*
Ord. No. 2016-4174)

Bill 4237 was introduced, an ordinance authorizing the Mayor to enter into a maintenance agreement with BWWP, LLC regarding a landscaping project adjacent to the extended stay hotel (Homewood Suites) located at 2430 Old Dorsett Road.

Moved by Councilman Rhea, seconded by Councilwoman Baker and unanimously carried, to approve the first reading of Bill 4237 by title only and make supporting documentation part of the record.

Moved by Councilman Carver, seconded by Councilman Rhea, to approve the second reading of Bill 4237 by title only.

ATTACHMENT 2016-10-20-F: Memorandum dated October 10, 2016 to Jim Krischke, City Administrator, from Bryan Pearl, P.E., Director of Public Works, Subj: Maintenance Agreement Extended Stay Hotel (Homewood Suites) 2430 Old Dorsett Road

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”

Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Bill 4237 passed 7 Aye, 0 Nay, to be submitted to the Mayor for approval.

Bill 4238

CUP – Machine Shop at
2316 Schuetz Road
(Assigned Ord. No. 2016-4175)

Bill 4238 was introduced, an ordinance repealing Ordinance 2014-3949 and enacting a new conditional use permit in lieu thereof to permit a machine shop at 2316 Schuetz Road (Petition of Pohlman, LLC with the consent of LDDC, Ltd.)

Moved by Councilman Rhea, seconded by Councilman Carver and unanimously carried, to approve the first reading of Bill 4238 by title only and make supporting documentation part of the record.

Moved by Councilman Dirck, seconded by Councilman Rhea, to approve the second reading of Bill 4238 by title only.

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Bill 4238 passed 7 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-10-20-G: Planning Commission recommendation to City Council dated October 12, 2016 submitted by Michael Zeek, City Planner, Subj: Conditional Use Permit to allow a machine shop at 2316-2324 Schuetz Road.

Bill 4239

Record Plat Subdivision –
Lot 4 Maryland Heights
Subdivision (Assigned Ord.
No. 2016-4176)

Bill 4239 was introduced, an approving the record plat of the Resubdivision of Lot 4 – Maryland Heights Subdivision (Petition of Herin Construction)

Moved by Councilman Carver, seconded by Councilman Rhea and unanimously carried, to approve the first reading of Bill 4239 by title only and make supporting documentation part of the record.

Moved by Councilman Rhea, seconded by Councilman Hunt, to approve the second reading of Bill 4239 by title only.

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Bill 4239 passed 7 Aye, 0 Nay, to be submitted to the Mayor for approval.

ATTACHMENT 2016-10-20-H: Recommendation to City Council dated October 12, 2016 from Michael Zeek, AICP, City Planner, Subj: Resubdivision of Lot 4 – Maryland Heights Subdivision, 110-114 Reading Avenue

Bill 4240
Municipal Code
Supplement 37 (*Assigned*
Ord. No. 2016-4177)

Bill 4240 was introduced, an ordinance adopting the Maryland Heights Municipal Code as supplemented by Supplement 37.

Moved by Councilman Carver, seconded by Councilman Rhea and unanimously carried to approve the first reading of Bill 4240 by title only.

Moved by Councilwoman Baker, seconded by Councilman Rhea, to approve the second reading of Bill 4240 by title only.

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Bill 4240 passed 7 Aye, 0 Nay, to be submitted to the Mayor for approval.

Executive Session (closed)

Moved by Councilwoman Baker, seconded by Councilman Dirck, to adjourn to Executive Session at 7:30p.m. to discuss matters of personnel.

The vote thereon was as follows:

Councilman Rhea	“Aye”
Councilwoman Baker	“Aye”
Councilman Carver	“Aye”
Councilman Caverly	“Aye”
Councilman Dirck	“Aye”
Councilman Hunt	“Aye”
Councilman Park	“Aye”

Motion to adjourn to Executive Session carried 7 Aye, 0 Nay.

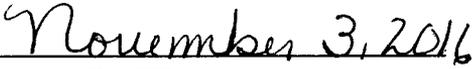
Reconvene

Moved by Councilman Caverly, seconded by Councilman Rhea and unanimously carried to reconvene to regular session at 8:26 p.m.

Adjourn

There being no further business, moved by Councilman Dirck, seconded by Councilwoman Baker to adjourn at 8:26 p.m.


CITY CLERK


DATE



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
A GRAPHIC RESOURCE INC	City Newsletter Printing 2016	2,067.00
AMEREN	Various City Electric Services	10,849.60
AMERICAN ASSOCIATION OF POLICE	2017 Membership Dues-C McNamara	125.00
AMERICAN BURGLARY	Alarm Monitoring	693.00
AMERICAN DOCUMENT DESTRUCTION	Document Destruction Services	35.00
AMERICAN STAMP	Stamps	107.64
ASPHALT PAVING & CONCRETE INC	Government Center Parking Lot Repairs	28,501.80
AT&T	Phone Services	106.33
AT&T MOBILITY	Smart Phone Cellular Services/Data	369.15
AZAVAR AUDIT SOLUTIONS INC	Revenue Audit Services Gas/Electric	2,286.72
BECAR, KALEB	Mileage Reimbursment	274.32
BELL ELECTRICAL CONTRACTORS	Electrical Repairs	154.50
BROWN-GAYLOR, ANGIE	Room Deposit Refund	75.00
BUCHHEIT, HEATHER	Activity Refund	49.00
BUCK CONSULTANTS LLC	Retiree Health Plan-Actuarial Study	5,500.00
BUETTNER, DIANNE	Petty Cash Reimbursement	113.77
BURNS AND MCDONNELL	Professional Services	759.93
BYINGTON, MARY LOUISE	Activity Refund	75.00
CENTRAL MIDLAND RAILWAY CO	Temporary Railroad Crossing Agreement	20,000.00
CHARTER COMMUNICATIONS	Internet Services	1,300.98
CHESTERFIELD MUNICIPAL COURT	Court Bond Refund	150.00
CHRISTY, JAMIA	Room Deposit Refund	150.00
CHUCK'S BOOTS	Maintenance Uniforms	125.00
CINTAS CORPORATION	First Aid Supplies	379.16
COHEN, SARA	Utility Tax Rebate	167.07
CREATIVE PRODUCT SOURCING INC	DARE Supplies	20.00
CUTRELL, AMY	Park Refund	40.00
DAVIS, FELICIA	Room Deposit Refund	75.00
DESSIEUX, MARY JO	Mileage Reimbursement	52.00
DYNAMIC CONTROLS INC	Upgrade Recording Systems in Police Department	9,748.00
ED ROEHR SAFETY PRODUCTS	Supplies	771.92
EDWARD JONES FAMILY YMCA	YMCA Deposit Lock In Fees	150.00
FAMILY SUPPORT PAYMENT CENTER	Garnishment	2,268.50
FIDELITY SECURITY/EYE MED	October 2016	961.63

City of Maryland Heights
October 20, 2016
Attachment "A"



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
FIRESAFETY INC	Fire Alarm Maintenance and Inspections	1,588.00
FORMAX	Printing And Binding	801.75
FOWLER, JACOB	Tuition Reimbursement	837.28
FRANKLIN COUNTY COURT, DIV 6	Court Bond Refund	500.00
GERSHENSON CONSTRUCTION	Adie Road Phase III Construction	519,500.31
GOV HR USA LLC	Parks Director Recruitment	3,334.00
GRAINGER	Supplies	148.26
GREGORY F X DALY, COLLECTOR	3rd Quarter 2016-City Earnings Tax	764.53
GWYDIR, ALEXANDRA	Refund	12.00
GXT LTD	Bond Refund	1,500.00
H&G/SCHULTZ DOOR	Door Repairs	311.50
HAZELWOOD MUNICIPAL COURT	Court Bond Refund	201.50
HENRY SCHEIN	Holdover Supplies	34.00
HOME DEPOT	Supplies	528.83
ICMA-RC	Monthly Deferred Compensation	541.75
ICMA-RC	Deferred Compensation	15,018.85
ICMA-RC	Roth IRA Payment	1,076.67
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	346.71
INDUSTRIAL SOAP COMPANY	Janitorial Supplies	96.81
INNOVATIONS IN ART INC	Beautification Awards	2,186.00
INTERNATIONAL CODE COUNCIL INC	Training Materials	259.50
INTERNATIONAL INSTITUTE OF	IIMC Annual Dues	225.00
IPMA-HR	Supplies	410.00
IRON MOUNTAIN RECORDS MGMT	Off Site Storage	362.72
JACKSON & ASSOCIATES	Legislative Liaison 2016	6,930.00
JOHNSON, SHATERRA BREANNA	Court Bond Refund	75.00
JONES, ERNEST	Room Deposit Refund	25.00
KOENIG, LINDA E	Tour Fees	1,505.00
L KEELEY CONSTRUCTION	Bond Refund	3,300.00
L KEELEY CONSTRUCTION	Building Refund	810.00
LACLEDE GAS CO	Various City Gas Services	216.73
LEON UNIFORM	Uniforms	1,300.94
LOU FUSZ DODGE	2016 Dodge Charger	22,510.00
MAGELLAN BEHAVIORIAL HEALTH	Professional Services April 2016-June 2016	1,434.00

City of MarylandHeights

October 20, 2016

Attachment "A"

2 of 5



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
MATZ, JOHN	Work Boot Reimbursement	67.14
MCKAY, JEAN	Mileage Reimbursement	19.98
METROPOLITAN ST LOUIS SEWER	Various City Sewer Services	3,279.74
MISSOURI BUSINESS FORMS	Backing Sheets	847.50
MISSOURI DEPARTMENT OF REVENUE	Monthly Sales Tax Report-September 2016	35.00
MISSOURI DEPT OF REVENUE(CVC)	Remit CVC Fees-August 2016	5,019.52
MISSOURI DEPT. OF REVENUE	Monthly Missouri Withholding Tax	103.00
MISSOURI DEPT. OF REVENUE	Missouri Withholding Tax	21,128.00
MISSOURI LAWYERS MEDIA	Hearing Notice	95.48
MISSOURI LOCAL GOVERNMENT	Annual Meeting Delegate Fees	150.00
NATIONAL PUBLIC SAFETY	2017 Law Enforcement Directory	149.00
NATIONAL TECHNICAL	2017 Membership Dues	50.00
NEOFUNDS BY NEOPOST	Postage	1,000.00
NEWEGG BUSINESS INC	Computer Supplies	21.99
NEWEGG BUSINESS INC	Computer Supplies/Monitor	119.99
OHIO CHILD SUPPORT PAYMENT	Garnishment	93.23
OLDROYD, J. WAYNE	Supply Reimbursement	59.55
PAPA JOHNS	Pizza for DARE Skate Night	349.50
PAPERNER, HOWARD	Legal Services	6,321.50
PAPERNER, HOWARD	Legal Services	5,105.50
PARKER, DOUGLAS C	Court Bond Refund	250.00
PATTERSON, ERIKA	Room Deposit Refund	75.00
PECKHAM GUYTON ALBERS & VEITS	Dorsett Corridor Development Analysis	3,600.00
POLITOWSKI, MITCHELL	Tuition Reimbursement 2016	3,855.00
PROVIDENT LIFE & ACCIDENT	LTD Employer Portion	159.60
QUEST DIAGNOSTICS	MRO Testing	1,094.68
RICOH USA INC	Copiers	2,188.14
RJN GROUP INC	Stormwater Design Services	680.00
ROTTLER PEST SOLUTIONS	Pest Control Services	300.00
ROTTLER PEST SOLUTIONS	Pest Control Services	225.00
ROUSSIN, ALLISON	Room Deposit Refund	75.00
ROYAL PAPERS INC	Janitorial Supplies	167.30
SAFEGUARD BUSINESS SYSTEMS INC	Cash Receipts Journal	68.19
SAINT LOUIS COMPOSTING INC	Topsoil	294.00

City of Maryland Heights

October 20, 2016

Attachment "A"

3 of 5



City of MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
SAINT LOUIS COMPOSTING INC	Landscaping Supplies	82.00
SAINT LOUIS SYMPHONY ORCHESTRA	Senior Trip Tickets	1,428.00
SCHMITTEL'S NURSERY	Topsoil	66.00
SCHMITTEL'S NURSERY	Sod	7.00
SCOTT'S POWER EQUIPMENT INC	Mower Parts & Supplies	59.85
SHI INTERNATIONAL CORP	Renewal Enterprise Maintenance - Arcserv	584.22
SPENCER CONTRACTING COMPANY	2016 Pavement Concrete Construction	40,692.16
ST CHARLES CITY MUNICIPAL COUR	Court Bond Refund	400.00
ST CHARLES COUNTY	Court Bond Refund	120.00
ST CLAIR MUNICIPAL COURT	Court Bond Refund	500.00
ST LOUIS COUNTY CIRCUIT CLERK	Court Bond Refund	375.00
ST LOUIS COUNTY CIRCUIT CLERK	Court Bond Refund	250.00
ST LOUIS COUNTY MUNICIPAL	Court Bond Refund	300.00
ST LOUIS COUNTY TREASURER	Incarceration Fees	270.00
STARBEAM SUPPLY CO	Lights	283.43
STATE INDUSTRIAL PRODUCTS	Janitorial Supplies	116.00
TERRACON CONSULTANTS INC	Geotechnical Testing	180.00
THE DANIEL AND HENRY CO	Builders Risk Extension	3,826.00
TOPE PLUMBING	Sanitary Sewer Lateral Repairs	8,806.50
TOPE PLUMBING	Sanitary Sewer Lateral Investigations	1,710.00
TOTAKHIL, GUL	Activity Refund	60.00
TREASURER, STATE OF MISSOURI	Remit State LET Fees-August 2016	700.00
TYCO INTEGRATED	Command Post Camera Maintenance	115.00
U. S. TREASURY	Monthly Federal Withholding Tax	1,872.94
U. S. TREASURY	Federal Withholding Tax	139,051.78
UNITED STATES BEEF CORPORATION	Incarceration Meals	732.21
VERIZON WIRELESS	Cellular Service/Data City Wide	2,614.21
VERIZON WIRELESS	Undercover Phone	51.85
VERIZON WIRELESS CDPD	CDMA Fees	2,280.57
VISA CARD CENTER	Visa Purchases	172,530.72
WEINMAN SHELTER FUND/TREAS	Remit Adult Abuse Fees-August 2016	1,406.00
WELDON SPRING MUNICIPAL COURT	Court Bond Refund	100.00
WESTBROOK, LOIS	Activity Refund	75.00
WEX BANK	Fleet Fuel Purchases-September 2016	11,143.50

City of Maryland Heights

October 20, 2016

Attachment "A"

4 of 5



City of
MARYLAND HEIGHTS

Vendor Name	Description	Check Amount
WHITE CASTLE PURCHASING CO	Building Refund	3,480.00
ZAGARRI ENGINEERING	Bi-Directional Antenna Installation	28,200.00
ZEPS, KATHERINE	Activity Refund	75.00
	GrandTotal	<u>1,158,787.13</u>

I HEREBY CERTIFY THAT THE ABOVE EXPENDITURES ARE PRESENTED PURSUANT TO
AND IN COMPLIANCE WITH ALL STATE AND CITY ORDINANCES

David V. Watson

DAVID V. WATSON, DIRECTOR OF FINANCE



MEMORANDUM

DATE: October 10, 2016

TO: Jim Krischke
Director of Public Works

FROM: Bryan Pearl, P.E.
Director of Public Works

SUBJECT: Community Center
Purchase of Storage Shelving
Bradford Systems/Spacesaver

Part of the furnishings, fixtures and equipment (FF&E) for the new community center will be stationary and high-density storage shelving in the storage and maintenance areas of the building.

Spacesaver Corporation has a cooperative contract with U.S. Communities for this type of shelving. The local distributor for Spacesaver is Bradford Systems. We have obtained a proposal for shelving in several rooms in the building. The total estimated cost is \$48,500.00 including delivery and installation. Bradford Systems under a prior name of Peterson Business Systems provided similar shelving for use in the Government Center. The Spacesaver product has held up well during that time.

We are recommending purchase of this item from Bradford Systems/Spacesaver under the U.S. Communities cooperative procurement agreement, in the amount of \$48,500.00 with a contingency in the amount of \$4,500.00.

MOTION TO APPROVE THE PURCHASE OF STATIONARY AND HIGH-DENSITY STORAGE SHELVING FOR THE NEW COMMUNITY CENTER FROM BRADFORD SYSTEMS/SPACESAVER UNDER THE U.S. COMMUNITIES COOPERATIVE PROCUREMENT AGREEMENT IN THE AMOUNT OF \$48,500.00 WITH A CONTINGENCY IN THE AMOUNT OF \$4,500.00.



City of
MARYLAND HEIGHTS

11911 Dorsett Road
Maryland Heights, MO 63043
t: 314.291.6550
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www.marylandheights.com

MEMORANDUM

To: Mayor and City Council

From: JoAnn M. Cova, City Clerk

Date: October 20, 2016

Subject: Liquor License Request for Chihuahuas Inc.
d/b/a Chihuahuas Bar & Grill
Managing Officer – Guillermina Lara

We have received an application for a Retail Liquor by the Drink and Sunday Liquor by the Drink liquor license from Chihuahuas Inc. d/b/a Chihuahuas Bar & Grill at 12710 Dorsett Rd. This location is currently under construction and pending final inspections by the building and codes division. The premises have been vacant since Ryce Buffet closed in 2013.

The Chief of Police has reviewed this request and has provided his approval. The following motion is in order:

MOTION TO APPROVE A RETAIL LIQUOR BY THE DRINK AND SUNDAY LIQUOR BY THE DRINK LIQUOR LICENSE FOR CHIHUAHUAS INC D/B/A CHIHUAHUAS BAR & GRILL, 12710 DORSETT RD, MANAGING OFFICER, GUILLERMINA LARA.

JC/AO



MEMORANDUM

DATE: SEPTEMBER 30, 2016

TO: PARK COUNCIL COMMITTEE
CITY ADMINISTRATOR

FROM: MARY JO DESSIEUX, INTERIM DIRECTOR OF PARKS & RECREATION

SUBJECT: CITY EMPLOYEE - RECREATION BENEFITS PROPOSAL

DISCUSSION ITEM:

The goal of the proposal is to establish a fair and equitable guideline for employee use of the City's recreation facilities.

The proposal represents benefits for Full Time and Part Time Employees and could possibly be considered as a recruiting tool for future employees.

The facilities included in the proposal are:

1. Maryland Heights Community Center
2. Aquaport
3. Pavilion and Park Facility Rentals

Community Center – Full Time Employees receive a free Individual Membership and may upgrade to a Family Membership by paying the difference between the two rates.

Part Time Employees working a minimum of 15 hours or more per week may purchase an Individual Membership for 50% off.

Part Time Employees working less than 15 hours per week may use the fitness facility before or after their shift.

All Full Time and Part Time Employees receive member rates on programs and facility rentals including their family members within their household.

Contractual Park and Recreation Employees – May use the Community Center Fitness Area prior to or after instruction of their class.

Aquaport – Full Time Employees receive a free Individual Membership and may upgrade to a Family Membership by paying the difference between the two rates.

Part Time Employees working 15 hours or more per week may purchase a membership for 50% off the resident rate.

Aquaport Employees – receive a free individual membership to the pool and 50% off their food during their shift.

In an effort to determine class viability, all Park and Recreation employees receive 6 passes per calendar year to be used for daily admission or a group fitness class. Passes are non-transferable and will not roll over from year to year.

DATE: October 10, 2016

TO: Jim Krischke
City Administrator

FROM: Bryan Pearl, P.E.
Director of Public Works

RE: Grading & Clearing Deposit Agreement
Maryland Oaks

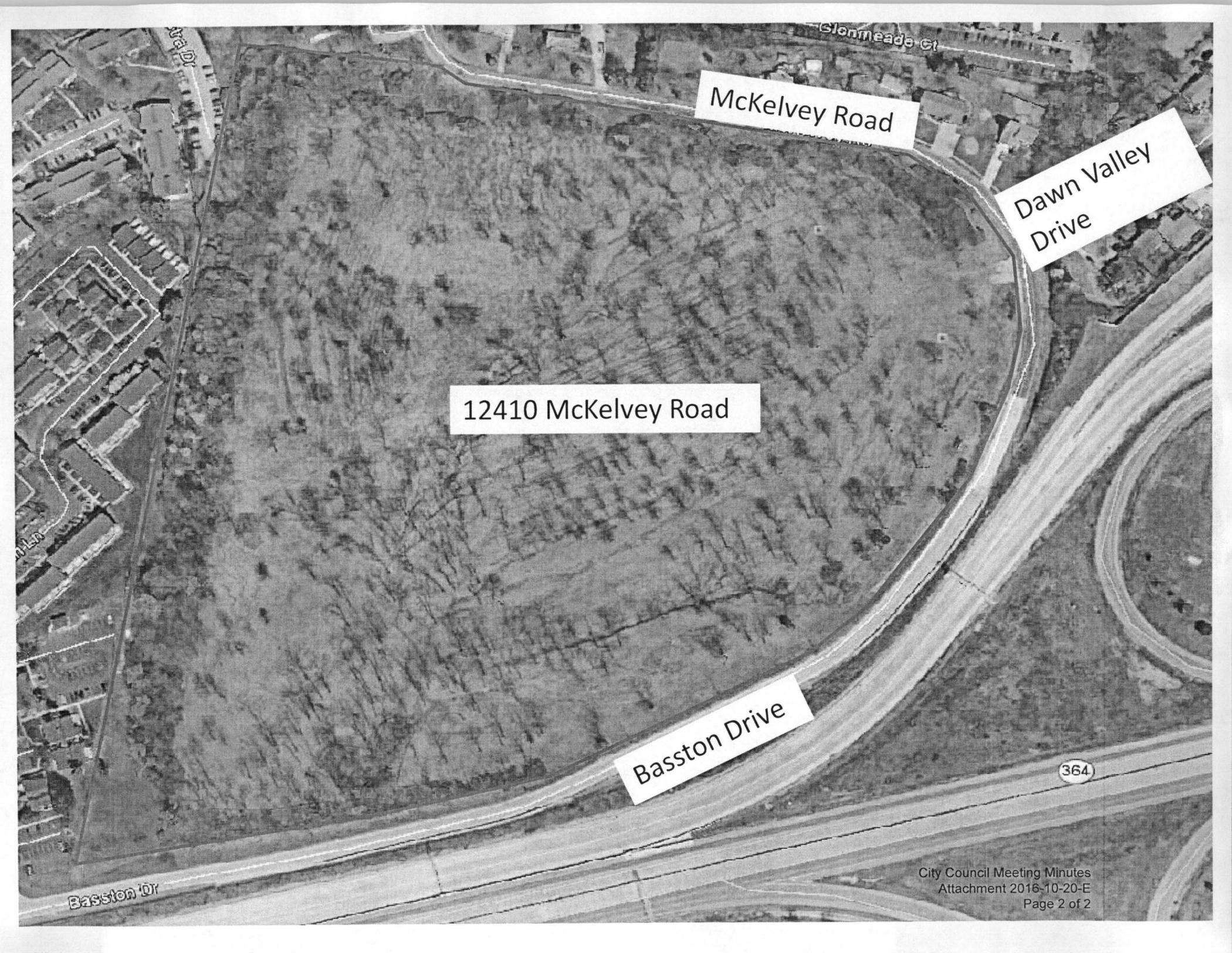
As part of the Maryland Oaks development located at 12410 McKelvey Road, McBride Maryland Oaks, LLC (the developer) has requested to start grading and clearing the site while they continue to pursue site improvement plan approval from the City and various other review agencies.

The Final Development Plans and Grading & Clearing Plans have been approved and the City has reasonably estimated the cost of installation and maintenance of erosion & sedimentation control measures associated with the development's grading and clearing proposed, as well as any site restoration required to stabilize, secure and sufficiently vegetate and re-establish disturbed areas.

This agreement would allow McBride Maryland Oaks, LLC to commence grading and clearing on-site while allowing the City to maintain an escrow in satisfactory amount for the work indicated above. A \$140,000.00 escrow amount will be established through this Grading & Clearing Deposit Agreement.

The Public Improvement Committee is recommending approval by City Council to execute this Grading & Clearing Deposit Agreement with McBride Maryland Oaks, LLC, and the Escrow Holder, authorizing McBride Maryland Oaks, LLC to commence grading and clearing operations while continuing to pursue site improvement plan approvals from the City and various other review agencies.

BP:mkm
Attachment



McKelvey Road

Dawn Valley Drive

12410 McKelvey Road

Basston Drive

364

DATE: October 10, 2016

TO: Jim Krischke
City Administrator

FROM: Bryan Pearl, P.E.
Director of Public Works

RE: Maintenance Agreement
Extended Stay Hotel (Homewood Suites)
2430 Old Dorsett Road

As part of the Extended Stay Hotel (Homewood Suites) redevelopment project located at 2430 Old Dorsett Road, BWWP, LLC (the developer) has requested to use an adjacent portion of Old Dorsett Road right-of-way for landscaping purposes.

Old Dorsett Road, at this location, is a City-maintained street. This agreement would allow for BWWP, LLC to install and maintain landscaping in accordance with the approved site development plans. Landscaping items consist of trees and mulch per the approved plans. Per the maintenance agreement, BWWP, LLC will also be required to maintain the project area in a presentable condition which includes lawn maintenance.

This agreement is at the pleasure or discretion of the City. At any time, this agreement may be revoked by the City, with or without cause or notice, and for any reason.

The Public Improvement Committee is recommending approval by City Council to execute this Maintenance Agreement with BWWP, LLC authorizing BWWP, LLC to install approved landscaping improvements within Old Dorsett Road right-of-way.

BP:mkm

Attachment

2430

2430 Old Dorsett Road
(Homewood Suites)

12215

Maintenance Agreement Limits

OLD DORSETT ROAD

DORSETT RD

DORSETT ROAD

DORSETT RD



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PLANNING COMMISSION RECOMMENDATION TO CITY COUNCIL

Approval of an amendment to Conditional Use Permit Ordinance #2014-3949 to allow a machine shop at 2316-2324 Schuetz Road.

- The property is in the "M-1" Office, Service, and Light Manufacturing District.
- The applicant is Pohlman, LLC.
- The property is 6.74 acres in area and is in the Westport Planning Area.
- The Planning Commission made a unanimous recommendation for approval of the draft ordinance on October 11, 2016.



Submitted – October 12, 2016

Michael Zeek

Michael Zeek, AICP
CITY PLANNER



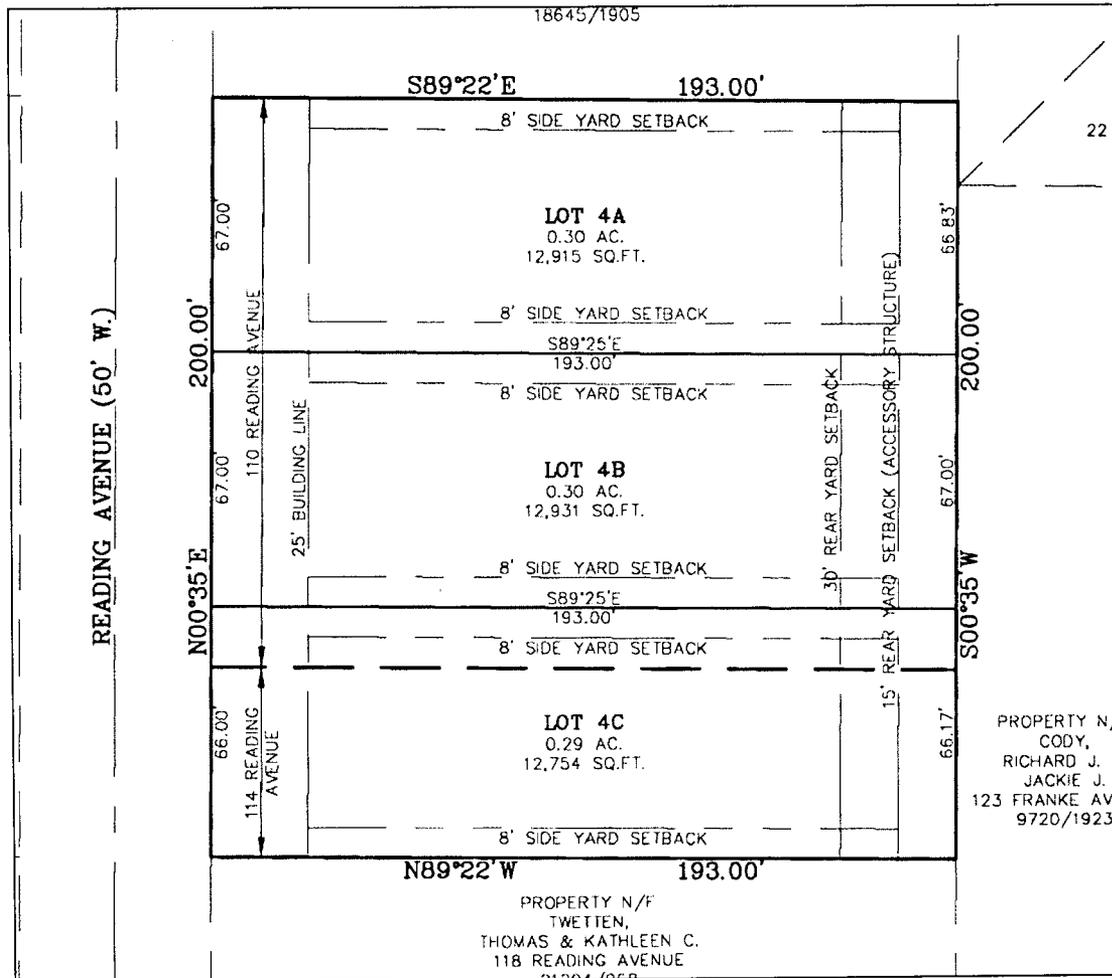
City of MARYLAND HEIGHTS

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RECOMMENDATION TO CITY COUNCIL

Approval of a record subdivision plat for the Resubdivision of Lot 4—Maryland Heights Subdivision, which divides two existing lots of .66 acres and .22 acres into three lots of .30 acres, .30 acres and .29 acres at 110-114 Reading Avenue.

- The property is in the “R-4” Single Family Residential District.
- The site is 0.88 acres in area and is in the East Residential Planning Area.
- The applicant is Herin Construction.
- The subdivision plat meets all the requirements of the Subdivision Code and the City Planner has waived the requirement of submission of all other plans except the record subdivision plat.



Submitted – October 12, 2016

Michael Zeek

Michael Zeek, AICP
CITY PLANNER