

RESIDENTIAL INSPECTION

CITY USE ONLY

Permit #: _____

Inspection Date: _____ Receipt # _____

Inspection Time: _____ Initial Inspector: _____



APPLICATION FOR RESIDENTIAL OCCUPANCY INSPECTION

PROPERTY

Please type or print clearly

ADDRESS: _____ Unit: _____

\$75.00 Inspection Fee payable at time of Application

Currently Occupied? Yes No Property Type: House Condo Property For: Sale Rent
Septic System: Yes No If yes, provide report to inspector.

PROPERTY OWNER

Name _____

Address _____

City, State, Zip _____

Phone Number _____ Email Address _____

AUTHORIZED REPRESENTATIVES

Name _____

Company _____

Address _____

Phone Number _____ Email Address _____

Role

- Buyer
- Tenant
- Agent
- Property Manager
- _____

Name _____

Company _____

Address _____

Phone Number _____ Email Address _____

Role

- Buyer
- Tenant
- Agent
- Property Manager
- _____

YOU MUST BE A PROPERTY OWNER OR AUTHORIZED REPRESENTATIVE LISTED ABOVE TO REQUEST AN INSPECTION.

I agree that all information provided on this application is correct to the best of my knowledge and that the property owner has authorized the inspection to be performed

PRINT NAME: _____

SIGNATURE: _____

DRIVERS LICENSE NUMBER: _____ DATE: _____

I AM THE: OWNER MANAGER AGENT BUYER ANTICIPATED CLOSING DATE: _____

All correspondence related to this inspection may also be sent to (name and address):

NOTE: City inspectors will not enter premises unless accompanied by the owner or their representative (must be 18 years of age or older).

A letter of code compliance will be issued to the person or agency designated above after an inspection of the premises is made and the necessary repairs, if any, have been completed. The occupancy permit must be applied for by the occupant. (occupant is new owner if the premises is to be owner occupied, or the tenant if property is to be rental)

INSPECTIONS ARE GOOD FOR 90 DAYS