

Maryland Heights Municipal Division
21st Judicial Circuit Court
11911 Dorsett Road
Maryland Heights, MO. 63043

Continuity of Operations Plan

Social Distancing

The courtroom set up will be reconfigured from 100 seats to 25 to allow for minimum six-foot separation.

We will limit the number of people who will have access to court settings. Only those who have business with the court will be allowed in the courtroom.

We limit the number of cases to be set on individual dockets based on expected appearance rates.

Court dates assigned by police officers will be changed immediately upon reaching target number. The target number will be adjusted as needed.

We have added five dockets later in the summer. More dockets will be added as needed.

Compliance with CDC and DPH directives

Court personnel will constantly clean and disinfect the office area. City maintenance workers are cleaning courtroom and other public areas on an ongoing basis. The city will also utilize ULTRAVIOLET LIGHT SANITATION for large and high volume areas. The plan is to use before and after court settings **and between court sessions**. Hand sanitizer is available at all entrances. The city will provide facemasks and gloves for all court employees **and facemasks for defendants during court sessions if they do not have their own**.

Alternate means for Court Operations

Court and prosecutor's office have reached out to attorneys with options for video and telephone conferencing. Attorneys will be notified that motions to plea by mail will be granted in most cases due to pandemic. The court is adding information to website for pro se defendants for email and phone communication.

Notification to litigants of Court protocols

Court website will be updated with a separate page for court protocols. The continuity of operation plan will be included on this page along with links to other information.